

SWEET BRIAR COLLEGE



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Sweet Briar College

STUDENTS' HANDBOOK



1956-1957

STUDENTS' HANDBOOK



SWEET BRIAR
COLLEGE



1956-1957

CARTER DONNAN, Editor

JOAN LAWSON, Business Manager

REMEMBER !!



**Bring This Handbook
With You When You
Come to College**

CALENDAR FOR 1956-57

First Semester, 1956-1957

1956

September	17	Arrival of new students
September	17-21	Program for new students; registration
September	20	Registration of former students
September	21	Return of former students by 7:30 p.m.
September	21	Opening convocation, 7:30 p.m.
September	22	First meeting of all classes, 8:30 a.m.-5:05 p.m.
October	17	Founders' Day (no classes)
October	27	Parents' Day (not a holiday)
November	21	Thanksgiving recess begins after last class
November	25	Thanksgiving recess ends at 11:00 p.m.
December	18	Christmas vacation begins at 11:10 a.m.

1957

January	3	Christmas vacation ends at 10:30 p.m.
January	22	Classes end at 5:05 p.m.
January	24-31	Mid-year examinations

Second Semester, 1956-1957

February	3	Mid-year recess ends at 11:00 p.m.
February	4	Classes begin
March	22	Spring vacation begins at 11:10 a.m.
April	1	Spring vacation ends at 10:30 p.m.
May	4	May Day (no classes)
May	21	Classes end at 5:05 p.m.
May	23-31	Final examinations
June	1	President's Garden Party
June	2	Baccalaureate sermon
June	3	Forty-eighth annual commencement

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To the Class of 1960:

The aim of THE STUDENTS' HANDBOOK is not only to acquaint you with the rules, activities and organizations of Sweet Briar, but to introduce to you the honor system which governs every aspect of our life here. Living under our honor system we consider a real privilege. It places responsibility on each student and, in return, each girl must live up to the high aims set down in the system by giving her willing cooperation.

The rules have been made for the welfare and protection of the Students. While the Students are under College authority the College is responsible for the Students.

The life we lead at Sweet Briar is a full one—both academically, extra-curricularly, and socially. Soon you will be a part of that life, and we will cooperate with you in making your experience at Sweet Briar a rich and purposeful one. Sweet Briar College extends a warm welcome to you.

— THE EDITOR

OFFICERS OF THE STUDENT GOVERNMENT EXECUTIVE BRANCH

President DAGMAR HALMAGYI
Vice-President SAYNOR JOHNSON
Secretary SUE CALHOUN
Treasurer SUSAN DAVIS

House Presidents

Carson FLO BUCHANAN
Dew FLO BARCLAY
Gray JAQUELIN AMBLER
Grammer OLIVIA BENEDICT
Manson ANN BUSH
Randolph JUNE BERGUIDO
Reid SORREL MACKALL

Chairman of Social Committee SANDRA STINGILY
President YWCA PEGGY LIEBERT
President Athletic Association SOPHIE ANN AMES
Chairman National Students Association LEE BROWN
President Sophomore Class DEBORAH DUNNING
President Freshman Class To be elected
 (Pro-tem) MARGARET SMITH

PRESIDENT OF STUDENT GOVERNMENT



DAGMAR HALMAGYI
President of Student Government

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President of Student Government

EXECUTIVE BOARD



FLO BARCLAY
House President
DEW



JAQUELIN AMBLER
House President
GRAY



JUNE BERGUIDO
House President
RANDOLPH



FLO BUCHANAN
House President
CARSON



OLIVIA BENEDICT
House President
 GRAMMER



ANN BUSH
House President
 MANSON



SORREL MACKALL
House President
 REID



PEGGY LIEBERT
President, Y. W. C. A.



SOPHIE ANN AMES
President, Athletic Association



ETHEL OGDEN
Chairman, Orientation



SANDRA STINGILY
Chairman, Social Committee

JUDICIAL BOARD

Judiciary Chairman of Student Government PRISCILLA BOWDLE

Vice Chairman ANNA CHAO

Secretary DOROTHY WOODS

MEMBERS

Senior Representatives { ANNA CHAO
NANCY GODWIN
MARY ANNE WILSON

Junior Representatives { DOROTHY WOODS
LYNN PRIOR
DIANNE CHASE
MARIAN MARTIN

Sophomore Representatives { DOROTHY MOORE
BETSY SALISBURY

CHAIRMAN OF JUDICIARY



PRISCILLA BOWDLE
Chairman, Judicial Board



ANNA CHAO



NANCY GODWIN



MARY ANNE WILSON



DOROTHY WOODS



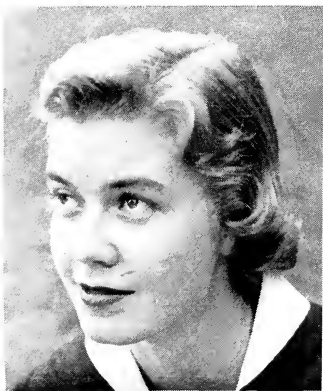
LYNN PRIOR



DIANNE CHASE



MARIAN MARTIN



DOROTHY MOORE



BETSY SALISBURY

**AGREEMENT CONCERNING THE STUDENT
GOVERNMENT OF SWEET BRIAR COLLEGE**

The Student Petition (October 17, 1906)

The students of Sweet Briar College, believing that there is dignity and honor in student government, desire individual and community responsibility for the conduct of students in matters not strictly academic.

We, therefore, petition the President and Faculty for legislative and executive control in certain matters. We ask:

- I. Right to control quiet and order in all places about the buildings and campus that are not under the immediate control of a member of the Faculty.
- II. Permission, with the advice and approval of the Faculty, to extend our power as occasion arises and we prove worthy to be vested with greater power and authority.
- III. Permission to make such additions to the above as we may feel are necessary, with the consent and approval of the President and Faculty.

**The Reply of the Faculty
(October 20, 1906)**

The Faculty of Sweet Briar College endorses most cordially the desire of the student body to assume responsibility for the conduct of individual students in non-academic matters. Therefore, the Faculty accords permission to frame a constitution embodying laws regulating the points specified in the petition—said constitution to be submitted to the Faculty for endorsement.

THE HONOR SYSTEM

A high standard of honor prevails at Sweet Briar. Every student is expected to do her utmost to maintain this standard and at all times to consider herself an active and responsible member of the Association. Such a concept must be more than the mere expectation that each student exhibit high standards in honor; it should be a fundamental principle of action for each individual

as she undertakes living in the Sweet Briar Community. Student Government at Sweet Briar is based upon individual and community responsibility.

In 1906 a group of students petitioned the administration for student government, stating as their reasons:

“The students of Sweet Briar, believing there is dignity and honor in student government, desire individual and community responsibility for the conduct of students in matters not strictly academic.”

The Honor System was then based, as it is now, upon certain fundamentals. These fundamentals are:

1. A student will tell the truth.
2. A student will respect the property of others.
3. A student will maintain absolute honesty in all her social life and in all her academic work: preparation, classroom work, tests, papers, lab notebooks, examinations, and every other kind of academic work.
4. Each student will maintain these ideals in her own conduct and will exert herself to the utmost to make these ideals prevail at Sweet Briar.

These fundamentals have served as the foundation for Student Government since 1906, and today Sweet Briar is outstanding among men's and women's colleges for allowing students a large measure of autonomy in the judicial realm, and extensive responsibilities in the legislative. With voluntary chapel and individual responsibility for class attendance, it is obvious that the faculty and administration have given to us an unusual degree of self-government.

An honor system is a form of government which allows individual freedom on the basis of individual responsibility. It asks the question—Are you willing to assume responsibility in order to have this freedom? The faculty count upon an affirmative answer to this question, and in granting us student government they show their confidence in us.

The regulations at Sweet Briar can be divided into three parts:

1. Those which impose certain minimum standards without which no community can exist in harmony, such as those relating to lying, cheating, and stealing.

2. Those without which there would be an unfavorable opinion of Sweet Briar in neighboring towns, such as Lynchburg dress regulations, and rules concerning overnight absences.
3. Those relating to students' safety, for which parents hold the college largely responsible, such as signing out and in correctly, and not walking off main campus late at night.

In the first division the Honor System embodies an ethical standard which every student is expected to possess; in the other two divisions we are asked to accept regulations made for the reason given and to pledge upon our honor to uphold them.

THE HONOR SYSTEM APPLIES TO EVERY PHASE OF COLLEGE LIFE

If Student Government is to operate with strength and effectiveness, the very highest ideals and practices in regard to truth and honor must prevail throughout the Association. The most concrete expression of our obligation is the honor pledge:

I pledge upon my honor to assume individual responsibility for the honor system of Sweet Briar. In accepting this responsibility I pledge my best effort to make the highest ideal of honor prevail at Sweet Briar; I promise to report myself for any of my infractions of the Sweet Briar regulations, and to ask others to report themselves for any of their infractions if I am not certain that they have done so.

Thus, *each student pledges upon her honor* to take full responsibility for herself and for the creation of the "highest ideal of honor" at Sweet Briar. She shall decide in each individual case whether her word given under the honor pledge should lead her to report someone who refuses to report herself; she has pledged her honor to do her utmost to create the finest type of honor here.

A Sweet Briar girl's word is her bond, and it is expected that every student will justify the confidence of her fellow students at all times and under all circumstances. Students who do not acknowledge these fundamentals or who are unwilling to exert themselves to the utmost to make these ideals prevail, are out of place at Sweet Briar.

Any infraction of the regulations should be recorded promptly with a member of the Judicial Board. Any deliberate breach of or marked lack of responsibility toward the regulations, or a breach of good taste or good judgment should be reported immediately to a Judicial Board member.

SPHERES OF AUTHORITY

The concept of "spheres of authority" has been made the foundation of the Constitution of the Student Government Association because it was felt that control of community life falls naturally into three areas: that primarily of Student concern, that of joint Faculty-Student concern, and that primarily of Faculty concern. The drawing-up of the Constitution was a cooperative venture between the Students and the Faculty, and its adoption rested upon ratification by both groups. The Grant of Powers and the Constitution, By-Laws and Regulations reflect not only the tripartite concept but also the philosophy that responsibility breeds a sense of responsibility. The goal of this endeavor is heightened cooperation between Students and Faculty in the interest of the College and its component parts.

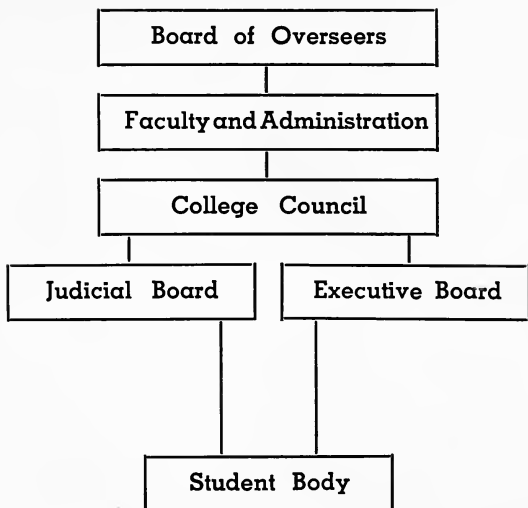
In the Student Sphere, the organs of government are:

The Legislative Body, made up of the
Association as a whole

The Executive Council

The Standing Committees

The Judicial Board



The authority entrusted to the joint Faculty-Student Sphere is exercised by the College Council, possessing both legislative and judicial jurisdiction. The faculty members of College Council shall be the President of the College, the Dean, the Assistant Dean, the Dean of Students, the College Physician, and five members elected annually by the Faculty.

In the Faculty Sphere, the Faculty shares with the Board of Overseers and with the administrative officers of the College the final responsibility for the academic and social welfare of the College. It provides the instruction given; through its Executive Committee and other standing committees, determines the content of the curriculum; and carries on the academic business of the College.

Joint Council is a group consisting of three faculty, three alumnae, three students, three Board members, and the President and the Dean of the college. This group meets twice a year to discuss matters of mutual concern.

Grant of Powers

A. The Faculty of Sweet Briar College, in response to the request of the Student Government Association and in accordance with the authority vested in it by the Board of Overseers, entrusts to the Students the power to revise and interpret in the following areas of regulation:

1. House Regulations (Regulations. Section II)
2. Extracurricular Activities (Section XI)

The Faculty entrusts to the College Council the power to revise and interpret in the following areas of regulations listed below. All changes must be reported to the Student Government Association and to the faculty.

1. Campus Regulations (Regulations, Section IV)
2. Non-Overnight Absences (Section V B 1,2,3)
3. Social Regulations (Section VII)
4. Smoking Regulations (Section VIII)
5. College Property (Section X)

The Faculty retains the power to revise and interpret in the following areas of regulation:

1. Overnight Absences (Regulations, Section V A)
2. Motoring Regulations (Section V C)
3. Regulations for travel by air (Section VI)
4. Drinking Regulations (Section IX)
5. Rule governing Hazing (Section XIII)
6. Rule governing Secret Organizations (Section XIV)
7. Academic Rulings (Section XV)

The Faculty will whenever possible discuss such changes with the College Council in advance of decision.

B. The Faculty reserves the right to withdraw all or any part of the power granted if it finds that the power is being abused. Except in cases of emergency, thirty days' notice shall be given before such action shall become effective.

Acceptance of Powers

We, the Students of Sweet Briar College, understanding the responsibilities entrusted to us through this Grant of Powers, hereby accept the obligations and privileges which this provides.

Preamble

Whereas we, the students of Sweet Briar College, individually and collectively desire to assume responsibility for the conduct of students in our college life, and

Whereas, we believe that such responsibility not only promotes loyalty to the best interest of the College but prepares the students to take their places in democratic society, and

Whereas, we believe that there is dignity and honor in student government,

We do hereby, in accordance with the grant of powers from the faculty and administration to the students, adopt the following Constitution and By-Laws.

**CONSTITUTION OF THE
STUDENT GOVERNMENT ASSOCIATION
OF SWEET BRIAR COLLEGE**

Article I—Name

The name of the organization shall be the Student Government Association of Sweet Briar College.

Article II—Purpose

The purpose of this organization shall be:

1. to foster the individual and community interests of Sweet Briar students
2. to promote the highest standards of honor and integrity in all phases of college life
3. to advance the spirit of loyalty to the College and its undertakings
4. to stimulate an intelligent interest in college citizenship, and
5. to strengthen the sense of individual responsibility implicit in the ideal underlying the foundation of Sweet Briar College, which is "to impart to students such an education in sound learning, and such physical, moral, and religious training as shall best fit them to be useful members of society."

Article III—Membership

All students at Sweet Briar College are members of the Association.

Article IV—Organization

The Student Government Association shall exercise legislative, executive and judicial powers.

Article V—Legislative Powers**Section 1.**

The Legislative powers of the Association shall be exercised by the Association as a whole.

Section 2.

These powers shall be:

1. to make appropriations from the student activity funds
2. to conduct nominations and elections of Association officers
3. to ratify the rules and regulations lying exclusively within the student sphere, in accordance with the grant of powers from the Faculty and Administration
4. to propose and discuss rules and regulations.

Section 3.

All matters of a legislative nature which the Student Body or any portion thereof wishes to present to the Faculty shall be discussed by College Council prior to such presentation. If the Council disapproves of the proposal, the students may present this matter directly to the faculty.

Article VI—Executive Powers**Section 1.**

The Executive Powers shall be exercised by the Executive Officers, the Executive Board, and the Standing Committees of the Association.

Section 2.

The Executive officers shall be: the President, Vice-President, Secretary, Treasurer and the House President from each dormitory.

Section 3.

- A.** The Executive Board shall consist of: the Executive Officers; the Presidents of the Sophomore and Freshman Classes; the Chairman of the Social Committee; the President of the Y. W. C. A.; the President of the Athletic Association; the campus Chairman of the National Student Association; and the President of the Junior Class during her service as temporary head of the Freshman Class.
- B.** The powers of the Executive Board shall be:
1. to recommend revisions to the House regulations
 2. to consider all petitions, appeals, petitions for recall of officers and proposals for amendments to the Constitution and By-Laws, and, at the discretion of the Board, to refer each to the proper authority
 3. to approve by a two-thirds vote, the charter for all new clubs, organizations and publications
 4. to explain to the students the meaning of Student Government Constitution and By-Laws
 5. to administer the Constitution and By-Laws
 6. to review the rules and regulations annually.

Article VII—Judicial Powers

Section 1.

The Judicial Powers shall be exercised by the Judicial Board.

Section 2.

The Judicial Officers shall be: The Judiciary Chairman of the Student Government Association, the Vice-Chairman, and the Secretary of the Judicial Board.

Section 3.

- A.** The Judicial Board shall consist of: the Judiciary Chairman of the Student Government Association, three seniors, four juniors, two sophomores, and two freshmen. At its first meeting in the spring, the board shall elect a Vice Chairman and a secretary. Any member of the community may be invited to serve as a non-voting member in a particular case.

B. The powers of the Judicial Board shall be:

1. to interpret the Honor System to the members of the Association and Faculty
2. to handle cases involving:
 - a. breach of the Honor System
 - b. lack of responsibility with regard to regulations as Board members deem necessary
 - c. breach of good taste and good judgment
3. to impose such penalties as it deems advisable
4. to refer any case to College Council; cases involving questioned academic honesty, suspension or expulsion must be referred to the Council
5. to consider cases of questioned academic honesty with the provision that:
 - a. the faculty member in whose course the case arose shall be consulted by the Judicial Board during its consideration of the case
 - b. the final decision rests with College Council.

Article VIII—College Council**Section 1.**

The authority entrusted by the faculty to the joint Faculty-Student Sphere of authority is exercised by the College Council, possessing both legislative and judicial jurisdiction.

Section 2.

- A. The faculty members of the College Council are designated by the faculty.* In case of questioned academic honesty, the faculty member in whose course the question arose shall attend the meetings of the College Council in an advisory capacity while the case is being considered.**
- B. When the College Council sits in its legislative capacity, the student members shall be the officers of the Executive Board, the Chairman of the Social Committee, the President of the Freshman Class, and the President of the Junior Class during her service as temporary head of the Freshman Class. When College Council sits in its judicial capacity, the student members shall be the members of the Judicial Board and the President of Student Government Association.**

* See Page 19

C. The President of the Student Government shall be Chairman of the Council.

Section 3.

A. The powers of College Council in its legislative capacity shall be:

1. to amend regulations lying within the joint Faculty-Student Sphere of authority
2. to discuss topics of interest to the Community and offer recommendations to the Faculty or to the Student Body. It may call Community meetings for the discussion of such topics
3. to receive all questions of interpretation of this Constitution, By-Laws, and Regulations and render final decision on these questions
4. to interpret rulings of the Board of Overseers on student activities.

B. The powers of College Council in its judicial capacity shall be:

1. to make final decisions in all cases except when it votes for a penalty of suspension or expulsion from the College. In such cases the Council shall make to the Administration a recommendation of suspension or expulsion
2. to receive appeals from a decision of the Judicial Board. Such appeals may be made either directly by the student penalized, or by the Association upon a majority vote, or by any two members of the College Council. After judicial review, the Council may impose a substitute penalty which shall be final in all cases not involving suspension or expulsion.

C. The Council must reconsider a decision made by it on all legislative and judicial matters if such reconsideration is requested by a majority vote of the Faculty or the Student Body.

Article IX—Parliamentary Authority

The rules contained in *Robert's Rules of Order, Revised* shall govern the Association in all cases to which they are applicable and in which they are not inconsistent with the Constitution and By-Laws.

Article X—Amendments**Section 1.**

Amendments may be proposed by any Board, Council or Committee of the Association, by a member at any meeting of the Executive Board or of the Association, or by a Special Committee appointed by the President.

Section 2. Procedure:

- A. All proposals shall be studied by the Executive Board. They shall then be referred, with recommendations, to the College Council at least forty-eight hours prior to the vote of the Council.
- B. The College Council may make amendments to the proposal. If the College Council, by a two-thirds vote, approves the proposal as amended it shall be communicated to the members of the Association forty-eight hours in advance of the next meeting of the Association.
- C. Final adoption of an amendment requires a two-thirds vote of the members of the Association and approval of the Faculty.

**BY-LAWS OF THE STUDENT GOVERNMENT
ASSOCIATION OF SWEET BRIAR COLLEGE****Section I—Honor Pledge**

At the beginning of each year, after passing the Student Government test, every student is expected to sign the following pledge, indicating her willingness and determination to adhere to the principles of the Association.

I pledge upon my honor to assume individual responsibility for the honor system of Sweet Briar. In accepting this responsibility I pledge my best effort to make the highest ideal of honor prevail at Sweet Briar; I promise to report myself for any infractions of the Sweet Briar regulations, and to ask others to report themselves for any of their infractions if I am not certain that they have done so.

Section II—Meetings of the Association

- A. The association shall hold regular monthly meetings on the first Wednesday of each month.
- B. Students are required to attend Student Government meetings. If a student is unable to attend she is required to see her house president before the meeting.

Section III—Executive Branch

A. Duties of Executive Officers.

1. The President shall:
 - a. call and preside at the meetings of the Association, of the Executive Board, and of the College Council
 - b. represent the students either personally or through her representatives when the need arises
 - c. appoint special committees when necessary
 - d. perform the duties which pertain to the office of president
 - e. make an annual report to the Association in the April meeting.
2. The Vice-President shall:
 - a. perform the duties of President in the absence of the President
 - b. administer the regulations governing participation in extra-curricular activities
 - c. serve as chairman of the Inter-Club Committee.
3. The Secretary shall:
 - a. record the proceedings of all meetings of the Association, of the Executive Board, and of the College Council, when acting in an executive capacity, keep a permanent record of the same, and file a copy of the College Council minutes with the Dean
 - b. send to the Secretary of the Faculty a copy of the amendments to the By-Laws adopted by the Association
 - c. keep a list of officers, committees, boards or other bodies appointed by the Association or its officers, and file a copy with the President and the Dean of the college
 - d. attend to all correspondence of the Association
 - e. perform all other duties pertaining to the office of secretary of the Association.
4. The Treasurer shall:
 - a. serve as Chairman of the Finance Committee and in this capacity collect the Student Activities fees
 - b. keep a record of all money of the Association and expend the same according to the direction of the Executive Board of the Association

- c. make interim reports of the finances at the request of the President of the Association or the Executive Board
- d. at the last regular meeting of the year, render to the Association a complete report of the year's work
- e. open the accounts of the Association for inspection upon request of any member of the Association or the President of the college or her deputy.

5. Each House President shall:

- a. exercise a general supervision over her dormitory
- b. be responsible for her house book.

B. Meetings of the Executive Board:

The Executive Board shall meet once every week. Additional meetings may be called by the President:

C. Standing Committees.

1. Inter-Club Committee.

- a. **The Inter-Club Committee shall consist of: all Club presidents, the heads of Orientation, Campus Chest, Auditorium Fund, Personnel Committee, the chairman of the Board of Publications and the Vice-President of the Student Government, who shall serve as Chairman of the committee.**
- b. Its powers and duties shall be:
 - 1. to act as a general coordinating body for club activities and to meet at least twice each semester for this purpose
 - 2. to recommend to the Executive Board the approval or disapproval of any proposed club, other organizations or publications
 - 3. to keep on file the Constitutions and memberships of all organizations, clubs, and publications
 - 4. to collect at the end of each college year the books of all clubs, publications and organizations, and to deliver these books at the opening of the college year to the respective presidents and chairmen
- c. The Chairman shall call meetings of the Committee. Members of the community may request that a meeting be called for discussion of general questions pertaining to extra-curricular activities.

2. Nominating Committee:

- a. The Nominating Committee shall consist of: the Executive Board and the President of the Junior class. Other officers of the four classes may be invited for consultation
- b. It shall be the duty of the Nominating Committee to nominate the officers of the Association for the ensuing year in accordance with Section VII, A and B.

3. Social Committee

- a. The Social Committee shall consist of: a Chairman, eight Seniors, six Juniors, four Sophomores, and after the first semester, two Freshmen. The Chairman shall be elected by the Association. The members of the Committee shall be chosen by the incoming and outgoing Chairman of the Social Committee, the Assistant Dean, Dean of Students, and the incoming and outgoing Presidents of Student Government, the choice to be subject to the approval of the Executive Board.
- b. Its powers and duties shall be:
 1. to help maintain the standards of social life recognized by Sweet Briar College
 2. to act as hostesses
 3. to cooperate with the Dean of Students and Executive Board in the administration of social regulations.
 4. to sponsor Midwinters Dances.

4. Finance Committee

- a. The Finance Committee shall consist of the Treasurer of the Student Government who shall serve as chairman, the Treasurer and Assistant Treasurer of the college, and the Treasurers of all clubs and organizations which receive money from the Student Activities Fund.
- b. Its powers and duties shall be:
 1. to draw up an annual budget for adoption by the Association
 2. to administer the Student Activities Fund* in accordance with the budget adopted by the Association
 3. to decide any financial appeal of an organization or of any individual which had been referred to the committee

*See Regulations, Students Activities Fund page 49.

STUDENT GOVERNMENT

4. to discharge the treasurer of a student organization for mismanagement of funds. The decision of whether or not funds have been mismanaged will rest with the Finance Committee, the Assistant Treasurer of the College, and the sponsor of the organization. In case of discharge a new treasurer will be elected
5. to require that the accounts of every campus organization be audited three times a year as specified by the committee.
- c. The Finance Committee shall meet in October and at other times at the discretion of the chairman.
5. National Student Association Committee.
 - a. The National Student Association shall be represented on campus by a Chairman elected by the Student Government Association. She may appoint a committee to aid her.
 - b. The Chairman shall:
 1. represent the college at regional and national NSA conferences
 2. represent the association on campus.

Section IV—Judicial Branch

A. Duties of Judicial Officers.

1. The Judicial Chairman of the Student Government Association shall:
 - a. conduct meetings of the Judicial Board
 - b. interpret to students, faculty, and College Council the underlying philosophy of the Honor System and the policy of the Judicial Board
 - c. to discuss with the Dean of Students all cases coming to the Judicial Board prior to and/or during their consideration by the Board.
 - d. personally explain decisions of the Board to those concerned
 - e. keep herself informed about the Judicial records.
2. The Vice Chairman of the Judicial Board shall perform the duties of the chairman in the absence of the Chairman.

3. The Secretary of the Judicial Board shall:

- a. record the proceedings of all meetings of the Judicial Board and of College Council acting in a judicial capacity, keep a permanent record of the same, and file copies of the same with the Dean
- b. draw up a report of all cases brought before the Board, regardless of whether or not penalty is given, and post the same on the Student Government bulletin board for a week following the report
- c. write a resume of any case which is to be brought before College Council in its judicial capacity and take it prior to the meeting to the Dean for the use of the members of College Council.

B. Meetings.

The Judicial Board shall meet at the discretion of the chairman.

C. Penalties.

1. Penalties which may be imposed by the Judicial Board are:

- a. Withdrawal of privileges
- b. Confinement to campus for a period of time
- c. Pledge probation:

The penalty of pledge probation involves the loss of all social privileges—house book (which includes dating) and pink slip. Pledge probation may be given for varying lengths of time, but in any case its purpose is to bring a girl who has broken her pledge to the realization of the responsibility which she must assume when she signs the pledge. If a student does not live up to her responsibility as defined in the pledge, she is not justly entitled to the privileges granted to Sweet Briar students through the Honor System. At the end of her pledge probation, a student is given the opportunity to re-sign her pledge.

d. Acceptance of parole:

To accept parole a student must pledge before the Judicial Board that henceforth she will be especially scrupulous in all matters of honor and in keeping all regulations, with the understanding that any future infringement will be more serious for her than for other students. The acceptance of parole shall be entered in the Chairman's book and the Secretary's book. A student shall accept parole in the form, "I (name given) because (cause given) accept

parole and pledge myself to be especially scrupulous in all matters of honor and in keeping all regulations. I understand that any infringement will be more serious for me than for other students.''

- e. Any other which the Judicial Board deems appropriate to the particular case.
2. Suspension or expulsion shall be regulated according to the provisions in the Constitution, Article VIII, 3B, 1
3. A penalized student may ask for reconsideration of her penalty by the Judicial Board or may appeal to College Council for re-examination of her case.

Section V—College Council

- A. Meetings of College Council shall be called by the Chairman. She must call a meeting upon the request of the Judicial Chairman or of a majority of the members of the Council.
- B. A quorum shall consist of over one-half of the student members and over one-half of the non-student members.
- C. Voting:
 1. All procedural matters shall be decided by a majority vote.
 2. Substantive action by the Council requires an affirmative vote of two-thirds of the votes cast.
 3. Voting shall be by secret ballot upon request of any member. In judicial cases involving suspension or expulsion a secret ballot is required.
 4. If the Council, after considering every possible solution open to it, is unable to reach an affirmative vote of two-thirds votes cast in a judicial case, it shall refer the matter to the Faculty for decision on the procedure to be used in final settlement of the case.

Section VI—Eligibility For Office

- A. A student who is under a major penalty imposed by the regular authorities of the Association may not hold office in the Association. For eligibility requirements regarding academic work and health see regulations concerning extra-curricular activities, Handbook, page 48.
- B. The standards for retention of office are the same as those for eligibility.

- C. The President and Vice-President of the Association, the Judiciary Chairman of the Association, the Social Committee, the Auditorium Fund Committee, the Campus Chest Committee, the President of the YWCA shall be of the Senior Class. The President of the Athletic Association shall be either a Junior or Senior. The Secretary and the Treasurer of the Student Government Association and the Chairman of the National Student Association shall be of the Junior Class, and there shall be two House Presidents from each of the three upper classes.
- D. No member of the Student Government Association may serve on the Judicial Board or the Executive Board more than once prior to her Senior year. A student who serves on the Executive Board or on the Judicial Board her Freshman year shall not be eligible for the other body until her Junior year.

Section VII—Elections

- A. Officers of the Association and the elected chairmen of the Standing Committees shall be nominated by the Nominating Committee. Officers of the Campus Chest Committee, the Auditorium Fund Committee, and the presidents of the Athletic Association and of the YWCA shall be nominated by their respective committees, subject to the approval of Executive. These nominations for the ensuing year shall be made early in the second semester. Further nominations may be made by a petition with a minimum of 25 signatures to be submitted to the President of the Student Government Association.
- B. In the second semester, after eligibility has been determined, the nominations for the four groups listed below shall be posted for one week prior to the elections which shall be conducted by the Student Government Association.

GROUP ONE

President of Student Government, Judiciary Chairman of Student Government

GROUP TWO

Executive officers of Student Government (Vice-President, Secretary, and Treasurer of Student Government, House Presidents), Judicial Board members, President of the YWCA, Chairman of Orientation, Editor of the *Sweet Briar News*.

GROUP THREE

Chairmen of the National Student Association, Social Committee, Auditorium Fund; Class Presidents, President of Paint

and Patches, President of the Athletic Association, Vice-President of the YWCA.

GROUP FOUR

Other officers of the YWCA, the Auditorium Fund, Athletic Association, Paint and Patches; the Chairman of the Campus Chest, and the Editors and Business Managers of the Publications.

- C. The Student Government Association shall use the system of the modified preferential ballot in conducting its elections. (To vote a ballot preferentially vote for two more people than the number to be elected from the list, e. g., if electing one, vote preferentially for three putting a one beside your first choice.) The voter's last choice receives one vote, the next to last receives two votes, and so on. If a ballot is checked and not numbered, each check gets the value of a last choice. If someone votes for just one person when she should vote for three, her vote counts as a third choice. The vote shall be by secret ballot.
- D. Newly elected officers assume their duties after Spring Vacation.
- E. If a vacancy occurs in any office of the Association, the President shall ask the person who ranked next on the preferential ballot in the last election to fill the office. Temporary vacancies shall be filled by appointment of the Executive Board.

Section VIII—Amendments to By-Laws

By-laws may be amended by a three-fourths majority of a student vote after consultation on the part of the President of the Student Government Association with the Dean of Students, and after approval by College Council in cases where such action is recommended by the Dean's staff.

REGULATIONS

It is believed that each of the following regulations has a reasonable basis. If you cannot find any reason underlying a regulation, you should go to a member of the Executive Committee or of the Judicial Board with your questions and criticisms. If, after inquiring about a regulation, you remain convinced that the regulation has no basis, the Honor System still asks you to uphold the rule, in return for the confidence placed in you. We are privileged to have an honor system instead of a policing system, and by your own acknowledgment, what you receive as a result of this system is far greater than the annoyance caused by keeping any regulation with which you disagree.

There are some rules which as time passes become unnecessary, and that is the reason the rules are annually revised. Any member of the community may request College Council's consideration of a revision. The request may be made directly or through a member of College Council.

SWEET BRIAR STUDENTS ARE EXPECTED AT ALL TIMES TO EXERCISE GOOD TASTE AND GOOD JUDGMENT IN THEIR CONDUCT. ANY FAILURE TO DO SO WILL BE TREATED BY THE STUDENT GOVERNMENT ASSOCIATION AS AN OFFENSE.

Each student will be responsible for the behavior of her guests and for informing them of the rules they are expected to observe while visiting the college.

I—Opening and Closing Regulations

A. *Opening hours:*

1. A student may not schedule an arrival or departure between closing hours and 6 a.m.
2. Students may not see dates before 7 a.m. unless special permission is obtained from the House President.

B. *Closing hours:*

Monday through Thursday: 10:30 p.m.
Friday: 11:00 p.m.
Saturday: 12 midnight
Sunday: 11:00 p.m.

II—House Regulations

A. *Quiet*

1. STUDENTS SHOULD BE REASONABLY QUIET AT ALL TIMES IN THE DORMITORIES OUT OF CONSIDERATION FOR OTHERS. PARTICULAR EMPHASIS SHALL BE GIVEN TO MAINTAINING QUIET
 - a. in the dormitories on weekdays and Sundays from 7:30 p.m. to 7:15 a.m.; on Saturdays from 12:00 midnight to 10:00 a.m. Sunday. During class hours there shall be quiet in the dormitories in order that students may be able to study in their rooms.
 - b. within hearing distance of Manson Hall during chapel services and all performances given in Manson Hall.
2. Any student, as a member of the Association, shall have the

right and shall be under obligation to protest against an unwarranted disturbance in the dormitories. In case of persistent disregard of the rights and comfort of others, she shall be expected to give the student or students creating disturbance a noise warning (s) in accordance with the system established in her dormitory.

B. *Visiting the dormitories.*

1. Overnight on Campus:

If staying overnight in any place on campus other than her own room (including the infirmary), a student must sign out in the Housebook giving full information.

2. Outside Visitors in the Dormitories.

Every overnight guest in the dormitories must be registered by her hostess with the Resident Counselor of the dormitory prior to the arrival of the guest.

a. No guests may stay in the dormitories more than two consecutive nights.

b. All guests must abide by the dormitory and campus regulations, as administered by the Student Government Association. It will be the responsibility of the student hostess to advise her guest of these regulations.

3. If a student wishes to take her father or her brother to her room, she should see that other girls on the hall are notified.

C. *Fire Prevention.*

1. There shall be no candles used in the dormitory rooms. Permission for the use of candles in the parlors or common rooms must be obtained from the Assistant to the President of the College.

2. There shall be no fire made in any room.

3. There shall be no sitting on fire escapes nor shall anything be placed on the fire escapes or ladders.

4. Any false ringing of the fire alarm will be treated as an extremely serious offense.

III—Required Meetings

Students are required to attend:

1. Convocations

2. Student Government Meetings

3. House Meetings.

If a student is unable to attend a Convocation, she must see the Dean. If unable to attend a Student Government Meeting or a House Meeting, she must notify her House President before the meeting.

IV—Campus Regulations

A. Residential Quadrangle.

The Residential Quadrangle is that area bounded by the dormitories. No student may go alone beyond this area after the closing hour except to Academic, the Library, and Fletcher.

Between 10:30 p.m. and 12:00 midnight two or more girls may walk down Faculty Row and Elijah's Road as far as the faculty residences extend and on the fringes of the dells.

B. Immediate Campus.

The immediate campus is defined as the area bounded by and including the Gymnasium, the East and West Dells, Faculty Row, Elijah's Road, the road from the post office to the fork by the Recreation Building, and the path from Reid to the Gymnasium.

1. Students may not walk off the immediate campus, nor from the gate to the residential quadrangle, after the official dark hour which varies with the season. The Dark Hour is posted on the Student Government bulletin board in Gray.
2. After the dark hour until the closing hour students with dates must be in groups of four to walk outside the immediate campus with the exception that one couple may walk on the main road to Tommie's and to the lighted portions of Woodland Road.

C. Campus Limits.

Campus limits are defined as: the college gate on the highway, the monument, the college boundary on Elijah's Road, the road to the monument above the dairy, the lake, and the A. A. Cabin via the direct route.

See map of campus, pp. 64-65.

1. Students may not walk alone outside of campus limits except to the railroad station, and that only during the daylight hours.
2. All students may use the outing cabin, but only in accord-

ance with the rules of the Athletic Association. (See page 76.)

3. Groups of four or more may use the boathouse in a registered party and the outdoor fireplace at the lake after dark, returning to campus by the closing hour or the termination of a late permission.

V—Absences from Campus

SIGNING OUT

Types of Absences:	Method of signing out:
1. Non-overnight absences	
a. Without late permissions	Sign in Housebook
b. With late permissions	Sign in Housebook and Late Permission Chart
2. Overnight absences	
a. Seniors	Register absences in Dorm
b. Non-seniors	Register absences with Dean of Students
3. Vacation	According to announcement of Dean of Students

SIGNING IN

Types of Absences:	Method of signing in:
1. Non-overnight absences	
a. Without late permissions	Sign in Housebook
b. With late permissions	Sign late permission chart in Refectory Foyer
2. Overnight absences	
a. Seniors	Sign Return Registration Slip in Refectory Foyer
b. Non-seniors	Sign Return Registration Slip in Refectory Foyer
3. Vacation	According to announcement of Dean of Students

A. Overnight Absences from Campus.

1. Seniors must register their overnight absences. Non-seniors may not leave campus at any time for overnight without permission from the Dean of Students.

ONLY IN CASES OF EMERGENCY SHOULD SUCH PERMISSION BE REQUESTED AT OTHER THAN THE SPECIFIED HOURS OF THE DEAN OF STUDENTS.

Upon her return each student must sign a return registration slip (pink) in the foyer of the Big Refectory.

- a. Each student must fill out her own overnight permission slip and sign her own return registration slip.
- b. Any change of address must be reported to the Resident Counselor on Duty.
- c. Any change of means of transportation must be reported to:
 1. Family, if a student is at home.
 2. Hostess, if a student is in Charlottesville or Lexington.
 3. The Resident Counselor on Duty, if neither of the above applies.
2. Overnight absences during the examination period should be taken only after special consultation with the Dean of Students.
3. Overnights allowed:

All overnight absences from college shall be limited in number, by classes. This number includes all absences whether occasioned by illness or family emergency, etc. Special consideration will be given to a student who has exhausted her quota of nights early in the semester due to illness, family emergency, trips sponsored by the college, etc.

a. Freshmen.

- 1). Freshmen may not be away from college more than four nights during the first semester or more than seven nights the second semester.
- 2). Freshmen may not be away overnight during the first six weeks of academic work with the one exception that they are allowed to take one of their present quota of overnight absences on a Saturday night after the first four weeks of classes.
- 3). Not more than two consecutive nights of absence from the college are permitted, unless a freshman has a

credit of 1.5 or above in the work of the first semester, in which case she may be away for three nights consecutively, and that not more than once in that semester.

- b. Sophomores may not be away from the college more than eight nights during a semester.
- c. Juniors may not be away from college more than ten nights during a semester.
- d. Seniors may have overnight absences limited by the general rules for absences from campus and subject to the approval of the Dean's staff.
- e. Sophomores, Juniors, and Seniors may not be away more than four nights consecutively and that not more than once in a semester.

B. Non-Overnight Absences from Campus

- 1. Students must return to campus and sign in by the closing hour. (For any variation from the closing hour, see information concerning late permissions, page 41.)

IT IS A STUDENT GOVERNMENT OFFENSE FOR ANY STUDENT TO SIGN IN FOR ANOTHER STUDENT.

- 2. The Lynchburg-Amherst area is the area which extends 15 miles north, south, east, or west of Lynchburg, Amherst, and Sweet Briar.
- 3. A student may motor within a 100 mile radius of the College and after dark must use the main highways.
Exception, Pienies: After the dark hour, students may be off the main highways for the purpose of picnics, and that in groups not smaller than four.

4. Late Permissions.

For a specified number of occasions (unlimited for each senior; eight a semester for each junior, sophomore, and freshman), the Dean of Students is willing to allow a student to remain off campus after the closing hour or on campus with a date after the closing hour, subject to the following general rules:

- a. Extended hours of late permissions.
Sunday through Friday—until 12 o'clock midnight.
Saturday—until 1 a.m.

b. Where late permissions may be taken:

1). On campus

a). Parlors:

Reid

Grammer

Dew (Recreation area)

Randolph (small parlor)

b). Daisy's Den (in groups of not less than four people)

c). Boathouse and outdoor fireplace (in a registered party of not less than four people)

d). Outdoors within the dormitory quadrangle; also on the road in front of the academic buildings and on past as far as the parking area in front of the gymnasium.

2). Off campus:

a). In Lynchburg at an approved place, or at a special party.

b). At a party in Amherst registered with the Resident Counselor on duty.

c). On a day trip beyond the Amherst-Lynchburg area.

(Reminder: hours to leave Charlottesville and Lexington city limits—on the Sweet Briar side: Charlottesville: not later than 1½ hours before the termination of the late permission.

Lexington: not later than 1 hour and 15 minutes before the termination of the late permission.)

c. Miscellaneous

1). IT IS A STUDENT GOVERNMENT OFFENSE FOR ANY STUDENT TO SIGN A LATE PERMISSION FOR ANOTHER STUDENT.

2). Late permissions may not be given over the telephone.

3). Late permissions may not be signed for, after the closing hour.

4). Late permissions may not be taken in conjunction with an overnight absence.

5). One overnight absence may be exchanged for two late permissions. Two late permissions may be exchanged for one overnight absence. Only one such exchange may occur in a given semester.

C. Motoring Regulations.

STUDENTS ARE REMINDED AT ALL TIMES TO ALLOW AMPLE TIME FOR RETURNING TO COLLEGE, ESPECIALLY IN BAD WEATHER.

1. Taxis:

For hired transportation beyond Amherst and Lynchburg, students consult with the Dean of Students before hiring a car from any Taxi agency other than the regular college taxi service.

2. Students may not drive from Sweet Briar to Charlottesville or Lexington after 6:00 p.m.

3. When returning to Sweet Briar:

a. students must leave Charlottesville city limits (on the Sweet Briar side) not later than 1½ hours before the closing hour.

b. students must leave Lexington city limits (on the Sweet Briar side) not later than 1 hour and 15 minutes before the closing hour.

4. Student custody of automobiles:

a. Senior cars.

Seniors may have their own cars on campus throughout the year subject to regulations distributed to the members of the Senior class. (Granted for 1956-57, subject to review in the spring before extending it another year.)

Under no other circumstances may a student maintain an automobile while enrolled at Sweet Briar without the special permission of the Dean of Students. This rule prohibits equally the maintenance of automobiles owned by students and those owned by other persons but placed in the custody of students.

b. Temporary use of cars.

1). Students may have custody of another person's automobile only for a designated trip beyond the Amherst-Lynchburg area.

2). Permission must be obtained from the Dean of Students and the car must be registered in her office. (If a student is in Charlottesville or Lexington and wants permission to bring a car to Sweet Briar, she should call the Resident Counselor on Duty and register the car in the Office of the Dean of Students when it is open.)

REGULATIONS

- 3). A student must have her parent's permission to drive another person's car, and all passengers must have permission to drive with another Sweet Briar student. (All such parental permissions must be on file in the Office of the Dean of Students.)
- 4). There must be at least one other passenger with a student driver, and she may drive only between 7:00 a.m. and the dark hour as posted on Gray bulletin board.
- 5). While on campus the car must be parked at the parking lot by Daisy's Den.
- 6). A student may operate the automobile of her family while they are visiting at Sweet Briar.
- 7). Students may not ask to borrow an automobile owned by a faculty or staff member. They may drive such a car only when asked to do so for the convenience of the owner.
- 8). *It is understood that*
 - a. in order to operate an automobile, the student must be a licensed driver.
 - b. these regulations do *not* authorize a student to hire an automobile to operate herself.
 - c. due precaution will be given to the number of passengers in the automobile and to the observance of all traffic regulations.

VI—Regulations Involving General Permission Blank

- A. Students must have parental permission for the following:
1. To motor with men off campus.
 2. To motor with men between Charlottesville, Va., and Sweet Briar or Lexington, Va., and Sweet Briar, distances of approximately fifty miles over mountainous roads, between 8:00 p.m. and midnight.
 3. To motor off campus in an automobile operated by another Sweet Briar student.
 4. To operate an automobile owned by another, with or without the owner present.
 - a. For general use
 - b. In cases of emergency

5. To motor to distant points when on week-end absences or when leaving campus for a college vacation.
 6. To use commercial airlines.
 7. To visit men's colleges.
 8. To stay overnight at a rooming house.
 9. To stay at a hotel without a chaperon.
- B. These permissions will be required for each separate occasion unless a general permission is filed in the office of the Dean of Student's covering, for an individual student, the situations mentioned above.

VII—Social Regulations

A. Social Affairs on Campus.

1. The names of all men guests must be registered in the dormitories. Entertaining men visitors for any length of time on campus, in Amherst or in Lynchburg is considered a date. All men visitors must be registered upon arrival in the Housebook.
2. All dates must leave campus at the closing hour or at the termination of a late permission.
3. Freshmen may have dates only on Fridays, Saturdays, and Sundays. Special permission for dates during the rest of the week must be obtained from the Chairman of the Social Committee, or, if she is off campus, from a house president. Such permission will be granted only if special occasion warrants it.

B. Social Affairs off Campus.

1. Students may not accept invitations to men's rooms or apartments in Charlottesville or Lexington unless they are in a group of not less than 3 people.
2. In Lynchburg, Amherst, Charlottesville, or Lexington, students may not attend parties in motel or hotel rooms. In localities other than these, students may do so if in a group of not less than 3 people. A student may visit or attend parties in motel or hotel rooms if her own or another student's parents are present.
3. When a student is staying in Charlottesville or Lexington the following rules must be observed:
 - a. Students may not go out in the morning before 7:00 a.m.
 - b. Students must return to the place where they are staying not later than 2:00 a.m.

- c. All students attending a university dance week-end may stay out for an hour after the dance if the dance ends or extends beyond 2:00 a.m. For a special dance (i.e. law school dance) only students attending the dance may stay out after 2:00 a.m., if the dance ends at or extends after that hour.
- d. Students neither entertain their dates after the hour stipulated nor go out after their return.
- e. If a student is staying with her close relatives, or friends, she is expected to be at the place where she is staying at a time reasonably close (within $\frac{1}{2}$ hour) to the stipulated hour. If she wishes to remain with her date after this hour, at the home of her hostess, she should consult her hostess.
- f. Thanksgiving and Mid-Year recess.
 - 1). Students show their good taste and good judgment by returning to the place where they are staying at a time reasonably close (within $\frac{1}{2}$ hour) to the hour stipulated when college is in session. If she wishes to remain with her date after this hour at the home of her hostess, she should consult her hostess.
 - 2). The hotel and apartment rules apply during Thanksgiving and Mid-Year recesses.

VIII—Smoking Regulations

- A. Students at Sweet Briar may smoke in the following places:
 - 1. The Dells.
 - 2. The roads leading off the immediate campus except the road to the gate.
 - 3. The arcades in the residential quadrangle (the passageway leading from the ground floor of Randolph to the entrance of Manson Hall is not considered an arcade).
 - 4. Big Commons, Little Commons, and the Student Government Parlor in Gray until 1:00 a.m. Other smoking rooms in the dormitories will close at midnight.
 - 5. The Common Rooms after 1:00 a.m., during the examination periods only.
 - 6. Dew, Gray, Randolph, Grammer, Reid parlors with guests only or during meetings.
 - 7. The Inn, subject to arrangements made by the Boxwood Inn Committee.

8. The refectories at dinner on Friday and Saturday nights, Sunday noons, and late Sunday breakfast.
 9. At the lake in the Recreation Room, and on the upper sun deck, in a party registered with the Head of Lake.
 10. In faculty and staff offices when a faculty or staff member is present and gives permission.
 11. In the Student Waitresses' room in the Refectory.
 12. Outside Fletcher Auditorium, Manson, and the Gymnasium during intermissions of special college events.
 13. In cars on campus.
 14. Daisy's Den.
 15. In A. A. room during meetings and special college functions.
- B. Smoking regulations may be revised only after consultation with the proper authorities.

IX—Drinking Regulations

- A. There shall be no drinking at Sweet Briar College either by the students or by their guests.
- B. Students may not have alcoholic beverages in their possession on campus.
- C. Although the Association does not undertake to give legal advice, it wishes to call the attention of everyone to the Virginia State Law concerning alcoholic beverages. According to this law, it is a misdemeanor (1) for any holder of a license to sell any alcoholic beverages to any person who is less than twenty-one years of age, (2) for any person under twenty-one years to falsely represent his age to be twenty-one or older in order to purchase alcoholic beverages and (3) for any person to purchase alcoholic beverages for another person who he has reason to know is under twenty-one years of age. Beer with an alcoholic content of 3.2 may be sold to those 18 years of age or older. Students while residents in Virginia are expected to conform to this and all other laws of the state.

X—College Property

- A. Students are expected to show careful consideration for College buildings, grounds, or any other College property.
- B. Disregard of Library Rules concerning books and periodicals

is a student Government offense (see page 70). **You are especially reminded that the intentional removal of any library book under any circumstances not included under library regulations shall be considered as a serious breach of the honor system.**

XI—Extracurricular Activities

A. An activity will be defined as any organized function which will consume time and energy outside a student's academic pursuits and preparation. All activities shall be supervised by the Vice-President of the Student Government Association, who shall consult regularly with the Dean's Staff and the College Physician.

B. Extracurricular activities shall be checked after the first six weeks of each semester and after mid-year examinations. Each student carrying several extracurricular activities who receives a warning or is otherwise deficient in her work shall be advised or compelled to limit her activities as the Chairman and the Dean's staff and College Physician see fit.

C. Students shall list their activities at the beginning of each term—the first being from the opening of college in the fall to the beginning of Christmas vacation, the second being from Christmas vacation to spring vacation, the third being from spring vacation until the close of college.

D. No member of the Executive Council, the Judicial Board, president or treasurer of any organization, or member of the YWCA Cabinet may hold any other office. No member of the Executive Council or the Judicial Board may serve on Orientation.

E. The above regulations assume that a student has her class standing, a credit ratio of 1 or better for the preceding semester and that the maximum number of hours she is carrying is sixteen (16).

F. No student may engage in more than three (3) self-help activities.

G. For any variation from D,E,F special permission must be obtained from the Vice-President of the Student Government Association, from the Dean's Staff, and the College Physician.

H. Nominations for officers and names of candidates for membership in all clubs and organizations must be submitted to the Vice-President of the Student Government Association, the Dean's Staff, and the College Physician for approval before the election takes place.

I. A student must fulfill the following requirements to be eligible to hold office:

1. A student who is deficient in her academic work or who is not in good health is ineligible for office in the Association. Deficiency in academic work shall be defined as failure to maintain a credit ratio of 1, as defined by the Dean's staff. Health qualifications shall be determined by the College Physician.

2. To be eligible for the office of President of the Association, or Judiciary Chairman of Student Government, a student must have a credit ratio of 1.0 for the preceding years, and a credit ratio of 1.5 with no F, for the preceding semester. A member of the Student Executive Council or of the Judicial Board must have a credit ratio of 1.0 for the preceding years and a credit ratio of 1.2 for the semester preceding her election. To be eligible for Editor of the *Briar Patch*, *Brambler*, or *Sweet Briar News*, a student must have obtained a credit ratio of 1.5, with no F, for the preceding semester. The President of the Freshman Class, and the two (2) Freshman members of the Judiciary Board may not be elected until the six weeks' grades have been reported, and no student warned in any subject is eligible.

XII—Student Activities Fund

Financial Management of Student Organizations

Section 1. To cover annual dues of the various student organizations of the college, and to support various other student enterprises, a Student Activities Fund has been created. By vote of the student body this fee of \$30 is to be paid by every student in the college. Checks should be made payable to the Student Activities Fund and deposited with the Treasurer of the Student Government Association by October 12.

Section 2. All organizations handling amounts of money shall maintain organization accounts in one of the local banks.

Section 3. Organization accounts shall be kept in books approved by the Finance Committee.

Section 4. Accounts of all organizations receiving money from the Student Activities Fund and those which handle considerable amounts of money shall be audited at least three times a year by the Assistant Treasurer of the College, at the scheduled time agreed upon by the Treasurer of Student Government and the

Assistant Treasurer of the College. These organizations shall file with the Assistant Treasurer of the College an annual report of the financial transactions at the end of the fiscal year, April 30.

XIII—Hazing Regulations

A. Hazing of any kind is expressly forbidden.

B. No fancy dress nor initiation costumes may be worn to the library or to any academic appointment.

XIV—Secret Organizations

All secret organizations are forbidden by order of the Board of Overseers of the College.

XV—ACADEMIC RULINGS*

I—Registration

1. All students complete their registration at the opening of the academic year by the time designated in the schedule for the opening week.

Registration at the opening of the year consists of (1) signing a return card upon arrival; (2) paying the college fees; (3) enrolling for classes.

2. All students are expected to be present at the Convocation at the opening of the academic year. Rooms will not be held for students beyond the hour set for Convocation, unless satisfactory excuse has been presented to the Dean by letter or telegram before that time.

3. Registration for courses is scheduled in the spring of each year. During the opening week in September, all new students complete registration for courses, and opportunity is then given returning students to revise their schedules. *Enrollment in all courses is closed at the end of the scheduled time of registration.* If a student believes she has valid reason to revise her schedule after classes begin, and if her faculty adviser so recommends to the Dean in writing, the Dean in conference with the student will consider the advisability of such a revision. If the Dean approves

*Note: Other faculty rulings will be found in the catalog of the college or in the Handbook of Faculty Rulings. The numbers in this handbook follow the numbers in the Handbook of Faculty Rulings.

such revision, the student presents to the Recorder permission signed by her faculty adviser, the instructor and the Dean. Enrollment is completed when the student presents to the instructor a card signed by the Recorder. Every revision must be completed within the first two weeks of classes. The Dean has the power to modify the operation of this rule when the case of any student is, in her opinion, exceptional.

4. To drop a course a student must present to the Recorder permission signed by her faculty adviser, the instructor, and the Dean. The student remains a member of the class until the instructor receives from her a withdrawal card signed by the Recorder.

5. No student will be permitted to drop any course within four weeks of the examination period without the special permission of the Executive Committee.

6. A student may register for a course with stated prerequisites only if she has met the requirements indicated. Prerequisites may be waived in the case of individual students with the consent of the Dean and the approval of the head of the department and the instructor concerned. This authority is delegated by the Executive Committee.

7. A student must obtain special permission from her faculty adviser and the Dean, and the approval of the College Physician, in order to carry more than sixteen hours of academic work, more than six different courses, or an extracurricular course.

8. A student may not carry less than twelve credit hours of academic work unless she is taking non-credit courses in music or art, in which case she must carry at least nine credit hours. The Dean is empowered by the Executive Committee to grant exceptions to this ruling, with the approval of the adviser and, if the reason is one of health, with the recommendation of the College Physician.

II—Graduation Requirements and Class Standing

1. In order to be eligible for a Sweet Briar degree, a student must have had a minimum residence of two academic years, one of which must be the final year.

2. To be eligible for graduation a student must complete a minimum of 120 semester hours of credit in addition to the physical education requirement.

3. Every student must have for graduation a minimum of 120

quality points and a credit ratio of at least 1 for her entire course. Quality points and the credit ratio are computed as follows: each semester hour graded A counts 3 quality points; B, 2; C+, 1.5; C, 1; D, 0; F.-1. The credit ratio is the ratio of the total number of quality points to the total number of hours taken. These hours include courses which are reported incomplete, conditioned and failed. Hours of physical education are not included in computing the credit ratio. A credit ratio of 1 is equivalent to a C average.

4. Credit accepted on transfer or for summer school work does not affect the credit ratio at Sweet Briar.

5. A student transferring from another college or offering summer school work for credit is required to make for graduation a credit ratio of 1 upon the work pursued at Sweet Briar.

6. (a) Every student is required to have for graduation a major rating of at least 1. The major rating is defined as the credit ratio for all courses taken in the major subjects (not allied courses) exclusive of courses not allowed to count for the major.

The major rating in an interdepartmental major is defined as a credit ratio of at least 1 on the thirty-six hours presented by the individual student to fulfill the major requirement, exclusive of courses which may be also allowed to count for other degree requirements.

A student reading for honors must also have a major rating of at least 1 in order to graduate.

(b) Each student must pass a comprehensive examination as part of her major requirement. This examination is to be taken in the final semester of work for the degree. There are three possible ratings—pass, fail and distinction, and these are not computed in the major rating. All grades for comprehensive examinations shall be sent to the Recorder's office, which shall notify the student whether she has passed or failed the examination.

7. A student shall be reported by the Dean to the Executive Committee at the end of the first semester of her senior year if her graduation seems doubtful.

8. For senior standing a student must have passed 88 semester hours of work, with 88 quality points and a cumulative credit ratio of 1, and must have met the requirements in Health Education, Physical Education, Speech, and in a foreign language.

9. For junior standing the requirements are: in the first semester 52 semester hours and 52 quality points; in the second semester 70 semester hours and 70 quality points. No student who has an en-

trance condition may have junior class standing until such condition is removed.

10. For sophomore standing the requirements are: in the first semester 25 semester hours and 25 quality points; in the second semester 39 semester hours and 39 quality points.

11. A student who is notably weak in her work will be put on probation, and if her work does not improve may be requested to withdraw from college. Every student on probation will be notified by the Dean, and reported to the faculty.

12. (a) A freshman whose work is wholly unsatisfactory in the first semester, or who has not achieved satisfactory work by the end of the year, will be ineligible to return to college.

(b) In all other cases any student who has not achieved satisfactory work after two consecutive semesters of probation, or after any three semesters of probation, will be ineligible to return to college. The Committee on Student Eligibility is empowered to modify the operation of this ruling in exceptional cases.

13. (a) A student who after eight semesters of work fails to meet the credit ratio or the major rating required for graduation, or who in the final year of this time has failed a course, may be permitted to return to college for one semester in the year following. She is expected to carry a normal schedule of work and must have a credit ratio of 1 for her entire course, and a major rating of 1 in order to obtain her degree.

(b) If a student fails the comprehensive examination in her major, she is eligible for only one re-examination, which may not be taken until the following September. She must pass the comprehensive examination within the academic year after first taking it, in order to obtain her degree.

14. The student is herself responsible for fulfilling the requirements for graduation.

III—Advanced Standing and Summer Work

1. Application for advanced credit at Sweet Briar, on the basis of work pursued elsewhere, must be made to the Dean, as chairman of the Committee on Advanced Standing, and on the recommendation of the Committee, may be granted by the faculty.

2. Students wishing credit at Sweet Briar for summer school work should receive in advance, on cards provided by the Dean,

written approval of the head of the department concerned and of the Dean. Only in exceptional cases will credit be otherwise granted.

3. No transfer credit will be granted for work in which a grade below C has been obtained, whether taken in summer school or offered for advanced standing from another institution.

IV—Examinations and Grades

1. All tests and examinations are given under the honor system. The student's signature to any written work is regarded as a guarantee of honest work.

2. (a) General examinations are held twice a year. One or two days before each examination period are reserved for independent study and review. No assignments may be made for those days or for the free days within the examination period, with the following exceptions: (1) a student may make up work with faculty assistance at the student's request; (2) the ruling does not apply to examinations under the Honors Plan of Study.

(b) Senior Comprehensive Examinations are held in regular class rooms from 1:30 to 4:30 p.m. on two successive afternoons in May, the dates to be determined each year. Departments which give examinations of more than four hours and prefer to have them in one day, may extend the examination into the evening.

3. Any change in the scheduled hour of an examination must be made through the office of the Recorder.

4. Examinations must be terminated promptly at the end of the designated time.

5. An examination is given in each course at the end of each semester unless the department concerned decides upon some other means of testing. Substitution of a special piece of work for a final examination must be reported to the Dean and the Recorder before the posting of the examination schedule. A copy of each course examination both mid-year and final, shall be filed in the Recorder's office for the information of the faculty.

6. (a) In courses which are indicated in the catalog by semester numbers which are connected with a hyphen, grades are recorded in the Recorder's Office both at mid-year and at the close of the year, but the latter represents the permanent grade for the course, unless a grade of F was given at mid-year. In that case the depart-

ment concerned will judge whether the work of the first semester must be repeated and whether, if a passing grade is received during the second semester, that grade may be given to cover the entire year. If a student receives a grade of F at the end of the year, after having passed the work of the first semester, in reporting the grade the instructor should indicate whether both semesters or only the second semester must be repeated before a final grade may be given in the course.

(b) In courses which have the semester numbers separated by a comma, the grade shall be recorded by semesters or for the year in accordance with the desire of the department concerned. If the grade is to be recorded for the year, the conditions of section (a) are to be observed.

7. In courses extending throughout the year which are numbered above 100, the final examination may, at the option of the instructor, be a three-hour examination, in order to include questions bearing upon the work of the first semester in its relation to the work of the second semester.

12. If a student is unable to take an examination at the scheduled time because of illness, she shall report immediately to the Infirmary. The College Physician, in consultation with the instructor concerned, shall determine the time and place for a deferred examination. If a student is absent from a course examination for other reasons she must forfeit the credit for the course unless she presents for such absence a reason satisfactory to the instructor and the Dean.

14. Grades are to be assigned with the following meaning: *A* indicates excellent work; *B*, very good; *C*+, good; *C*, fair; *D*, poor but passing; *F*, a failure. Grades above *D* are called credit grades.

“Condition” indicates that in the judgment of the instructor, a student should be given an opportunity to present further evidence of her proficiency before receiving a final grade for a course because (a) after doing satisfactory work she has failed a final long paper or examination; or (b) her work, while not clearly indicating failure, is not of passing quality, yet a repetition of the course is not educationally desirable.

“Incomplete” indicates that a substantial piece of required work in a course has not been completed because of circumstances which merit an extension of time.

15. (a) "Failure" in a required course shall be removed by repeating the course in class within a year from the time incurred. Whenever a student fails to meet this requirement her case will be referred by the Dean to the Executive Committee.

(b) "Condition" incurred at the end of the first semester shall be removed before the Spring Vacation—unless a later date is designated by the instructor with the approval of the Dean and reported to the Recorder.

"Condition" incurred at the end of the second semester shall be removed within two weeks of the beginning of the following semester—unless a later date is designated by the instructor with the approval of the Dean and reported to the Recorder.

(c) "Incomplete" shall be removed within two weeks of the beginning of the following semester—unless a later date is designated by the instructor with the approval of the Dean and reported to the Recorder.

16. (a) If a student fails an elective course, she may either repeat the course or substitute for it some other course. She is to be guided in her decision by the recommendation of the instructor, the counsel of her adviser and the approval of the Dean.

(b) A failure in a required course must be removed by repeating the course in class. This may be done at Sweet Briar or at another institution, subject to the approval of the Dean and the head of the department concerned.

If a student has twice failed a required course, the question as to whether she shall be permitted to remain in college shall be presented to the Committee on Student Eligibility.

(c) A failure in a course in physical education must be made up by repeating the course at Sweet Briar, unless the Department of Health and Physical Education prescribes some other method.

17. "Condition" may be removed (a) by passing a re-examination, or (b) by completing such work as will reveal the student's knowledge of the course, or (c) by repeating the course, if the student elects to do so. If the condition is to be removed by method (a) or (b) the instructor, in consultation with the Dean, shall determine:

- (1) the method by which the conditioned grade shall be removed
- (2) the date of the re-examination if method (a) is advised, or
- (3) the work required, and the date of completion, if method (b) is followed.

When the student meets the requirement, the definitive grade shall be recorded. When the student fails to meet the requirement within the specified time, the grade of *F* shall be recorded.

When a student receives a "condition" on the first semester's work of a course which continues throughout the year, the department concerned determines whether the student shall have an opportunity to remove the "condition" within the specified period, or whether the student's grade at the end of the second semester shall be the final grade for the year-course, without special re-examination or completion of additional work on the work of the first semester.

A student who is ineligible to return to Sweet Briar and who has a "condition" shall be given an opportunity to remove the "condition" only by examination. She shall take the examination at the time indicated by the Faculty Rulings and her instructor, and shall take it here at this college.

"Incomplete" may be removed by completing the incomplete work of the course. When the student meets this requirement, the definitive grade shall be recorded. When the student fails to meet this requirement, within the specified time, the grade of *F* shall be recorded.

18. A student who receives notice of *failure, condition, or incomplete* should communicate promptly with the instructor concerned. In the case of a condition, if the student chooses to remove it by repeating the course, she should at that time notify the instructor of her decision.

19. Students who have met the degree requirement in a foreign language by passing an achievement examination shall be reported to the Recorder by the department concerned.

20. All examinations on summer reading must be given within two weeks of the opening of college in September.

V—Absences from Academic Appointments

2. If an instructor fails to meet his class without previous notice, the students shall remain in the classroom for ten minutes after the second bell has rung.

3. (a) A student is expected to attend her classes regularly and to keep her other academic appointments. Responsibility for attendance rests with the student.

(b) By the fifteenth of each month of the college year, a report shall be made to the Dean's Office of all students who in the judgment of the instructor have been absent from class to the detriment of their work.

4. If at any time a student's work is unsatisfactory, the instructor may notify her faculty adviser.

5. All work missed shall be made up promptly, and in advance of the absence if it can be anticipated. Students must take full responsibility for requesting instructors for assistance in making up work. The instructor may refuse to grant such assistance, if he sees fit. Students may, with the permission of the instructor, change from section to section in order to make up work. They may not do so in order to remove records of absence, nor to leave college early before a vacation or recess, nor to return late therefrom.

6. Students are expected to remain at college to keep all academic appointments which fall before the official time set for the beginning of a vacation or recess.

The return to campus after vacations and recesses is subject to the following regulations:

(a) Students are expected to return to campus in time to keep all academic appointments which fall on the day after a vacation or recess.

A student may not schedule an arrival by train, bus, car, or plane between closing hour and 6:00 a.m.

(b) Thanksgiving and Mid-year recesses: If students choose to arrive after 6 a.m. but before their first class on Monday, such late arrival is to be counted as an overnight absence.

All excuses for absence from college after a vacation must be presented to the Dean by letter or telegram before the hour set for return to college. A late return will be excused only if a physician advises it or if due to some serious family condition. In case of illness, the student must present a physician's certificate and report to the college physician immediately on her return. In the second case she must present a letter of full explanation from her parent or guardian. Any student whose absence is unexcused will be permitted no overnight absence from college for a period of six weeks.

7. A student who is absent more than four weeks may re-enter classes only with the permission of the Dean, and only in exceptional cases will be permitted to carry a full schedule of courses.

VII—Honor System*

1. At the beginning of each course, the instructor shall make to the class a careful statement of the bearing of the honor system on the work of that course.

2. If an instructor observes a possible breach of the honor system, he should promptly confer with the student involved. Unless convinced that no such breach has occurred, the instructor should urge the student to report the affair to the Judiciary Chairman of the Student Government Association. If the student neglects to do so promptly, the instructor should so report the case himself. When consulted by a student concerning suspicious work which she has observed, the instructor should advise the student to discuss the case with the Judiciary Chairman of Student Government. If an instructor is in doubt about the best procedure in a given case, he should consult the Dean or the President of the college.

3. Expulsion, suspension and, in the case of academic matters, parole shall be recorded in the student's permanent record.

VIII—Faculty Advisers

1. Every new student is assigned to a member of the faculty who is to act as her special adviser in regard both to curricular and extracurricular activities.

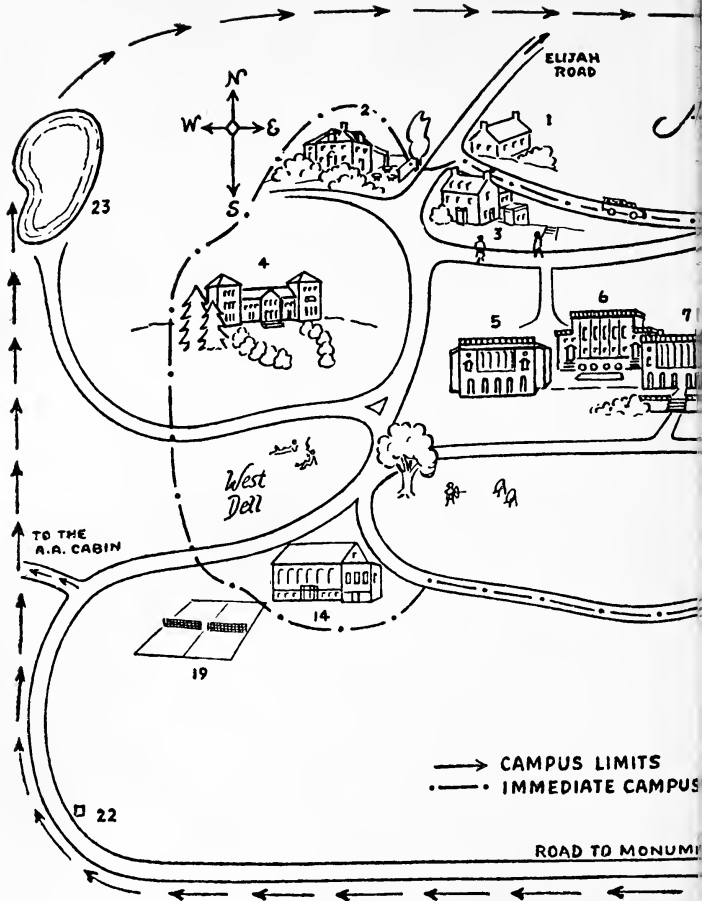
2. Second year students usually continue under the direction of their first year adviser, but, after consultation with the Dean, may select another adviser whenever desirable.

3. After a student has chosen her major field in the spring of the sophomore year, her work will be directed by her major professor.

XI—Miscellaneous

5. A student in any department found to be deficient in English may be referred to the Department of English for special work in composition.

*For full details of the Honor System, see the statement on the Honor System on page 15.

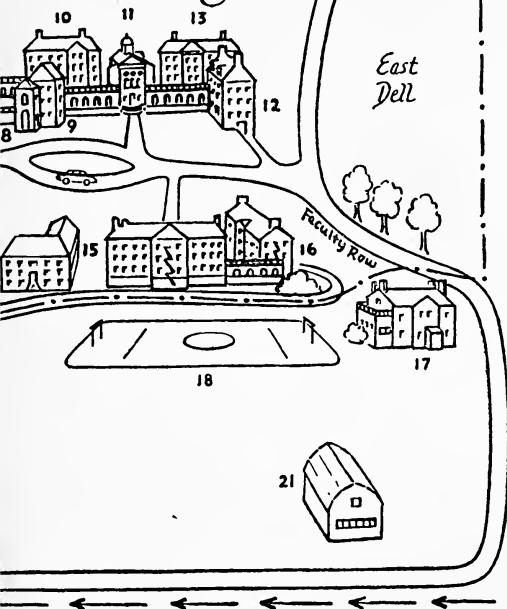


1. Music Building
2. Boxwood Inn
3. Book Shop and Post Office
4. Sweet Briar House
5. Fletcher

6. Library
7. Academic
8. Information Office
9. Gray
10. Carson

- 11.
- 12.
- 13.
- 14.
- 15.

Map of the Buildings of Sweet Briar College



Factory
ndolph
nson
mnasium
d

- 16. Grammar
- 17. Infirmary
- 18. Hockey Field
- 19. Tennis Courts
- 20. Daisy's Den

- 21. Dairy
- 22. Monument
- 23. Lake
- 24. Dew

It is expected that each student will maintain a neat and fitting appearance at all times.

I. On Campus.

A. Outside of Buildings.

1. Blue jeans, short shorts, and gym suits must be *completely* covered by a skirt or a full length coat. (Transparent raincoats should not be used for this purpose.)
2. Bermuda shorts, slacks, pedal pushers, varsity tunics, and kilts may be worn without a coat if *extreme neatness* is observed. This means shirt tails tucked in and the correct length maintained (for Bermudas, no more than 1½ inches above the middle of the knee cap.)
3. Scarves are allowed on the condition that the hair is rolled up neatly and inconspicuously underneath the scarves not worn "bandana" style.

B. At Meals.

1. Shorts and gym suits must be covered by a skirt and are allowed at breakfast and lunch only.
2. Riding clothes and scarves may be worn at breakfast and lunch only.
3. No coats, blue jeans, slacks, pedal pushers are allowed at regular meals.
4. Pajamas may be worn to the 9:00-10:00 breakfast on Sunday morning *only*. When crossing campus for this late breakfast, pajamas must be *completely* covered by a full length coat and regular shoes must be worn.
5. *Dress for dinner*: no loafers, saddle shoes or socks except for Saturday and Sunday night suppers. (All other regulations apply here.) Friday night and Sunday noon meals are dressy—stockings and heels are worn.)

C. In Academic and Fletcher.

1. Riding clothes are permitted.
2. Shorts, jeans, gym suits, slacks and pedal pushers are not allowed at any time during class hours and office hours (not even if just walking through the buildings.)
3. Any of the above are permitted after class and office hours if the person wearing them is going to study or type in one of the class rooms.

4. The individual professors shall decide whether or not the clothes listed in No. 2 are to be worn to the respective labs and studios.

5. Scarves are allowed if extreme neatness is stressed.

D. At Appointments.

1. Shorts, jeans, gym clothes, slacks, pedal pushers, and kilts are not allowed for a personal appointment with a member of the faculty or staff.
2. Scarves are not allowed.

E. In the Library.

1. Short shorts and gym clothes are *never* permitted.
2. Jeans, Bermudas, slacks, pedal pushers and kilts are permitted except in the Browsing Room.

F. On the Tennis Courts.

1. Halters and bathing suits are not allowed.

G. Chapel or any gathering at which guests or visitors may be present. (i.e., informal lectures, public performances.)

1. Bermudas may be worn *only* to Lenten evening chapel.
2. Scarves are not allowed.

II. Off Campus.

A. In Lynchburg.

1. Dress shoes and stockings are worn; never saddle shoes, loafers, or socks.
2. Scarves are worn only in bad weather.

B. In Amherst.

Jeans, slacks, short shorts, Bermuda shorts, pedal pushers and kilts must be covered by a full length coat. Skirts must be worn at Tommie's except when staying less than five minutes.

III. During Exams.

Special notices will be posted concerning exceptions to the above regulations.

EACH INDIVIDUAL IS RESPONSIBLE FOR UPHOLDING DRESS REGULATIONS.

Dean's Staff

DEAN (7 Fletcher)—BY APPOINTMENT

1. Academic counselor for junior and senior classes.
2. Admission with advanced standing.
3. All summer school work.
4. Withdrawal from college, readmission after withdrawal.
5. Scholarships.
6. Loan fund.

ASSISTANT DEAN

Office Hours, 7 Fletcher:

Monday 1:30 p.m. to 2:30 p.m.
 Tuesday, Wednesday, Friday 9:00 a.m. to 12:00 noon
 Saturday By Appointment

Office Hours in Vocational Guidance Office; 4 Grammer:

Tuesday, Wednesday, Friday 2:00 p.m. to 4:00 p.m.
 1. Academic counselor for freshmen and sophomores.
 2. Academic eligibility for extracurricular activities.
 3. Advisor to foreign students.
 4. In charge of College Calendar.

DEAN OF STUDENTS

Office Hours, Dew Dormitory:

Monday, Wednesday, Thursday, Friday and Saturday
 9:00 a.m. to 12:15 p.m.

Monday, Wednesday, Thursday and Friday
 2:00 p.m. to 4:30 p.m.

1. All matters pertaining to social affairs.
2. Self-employment.
3. Rooming arrangements.
4. All matters pertaining to extracurricular activities, except academic eligibility for such activities.

Hours for signing overnight permission slips; Dew Office:

Wednesday 2:00 p.m. to 4:30 p.m.
 Thursday 7:00 p.m. to 7:30 p.m.

RESIDENT COUNSELORS

A member of the faculty or staff serves as Resident Counselor in each dormitory except Carson, where the Resident Counselor in Gray assumes duty. The Resident Counselor represents the Dean of Students in the dormitory and stands ready to cooperate with the House President and other officials of the Student Government Association in the encouragement of congenial dormitory living. Early in the year she becomes personally acquainted with each girl in her dormitory and endeavors to help old and new students to become acquainted with each other. She is ready at all times to give counsel on any personal, social or academic problem about which a student wishes to consult her.

THERE WILL BE A RESIDENT COUNSELOR ON DUTY EACH NIGHT IN THE WEEK AND OVER THE WEEKENDS TO HANDLE EMERGENCIES, TAKE TELEPHONE CALLS AND RECEIVE TELEGRAMS THAT WOULD OTHERWISE GO TO THE DEAN OF STUDENTS. When calling or wiring the college during week nights and over weekends, students should place calls or send wires to the Resident Counselor on duty. The switchboard operator will know who is on duty.

THE MARY HELEN COCHRAN LIBRARY

No attempt is made here to give you a detailed introduction to the use of the library. However, you should find the brief description of the book collection, the diagram of the floor plans, and the summary of the regulations and privileges helpful during your first weeks.

One of the chief functions of the library staff is to help students find library material. You should never leave the library without locating the book or piece of information for which you came. The library assistant whom you will find at the desk will help you search if you are having difficulties.

Library Hours**MONDAY — FRIDAY**

8:30 a.m. — 12:30 p.m.

1:30 p.m. — 5:30 p.m.

7:30 p.m. — 10:00 p.m.

SATURDAY

8:30 a.m. — 12:30 p.m.

1:30 p.m. — 5:30 p.m.

SUNDAY

2:30 p.m. — 5:30 p.m.

7:30 p.m. — 10:00 p.m.

The Library is open on Saturday evenings before each examination period. Hours during vacations and holidays will be posted. The Study Gallery may be used for study until 12:00 midnight.

Book Collection

The Mary Helen Cochran Library has in its collection over 86,000 volumes. The majority of these are shelved in the book stacks, but a certain number are shelved in other parts of the library. Become familiar with the arrangement of the collection by consulting the accompanying plan of the various rooms of the building.

THE BOOK STACKS. There are two floors of book stacks in the library, the upper and the lower stacks. In the upper stacks, all books with call numbers beginning with 800 (Literature) and 900 (History) are shelved. In the lower stack are found the 000-700 books, and bound volumes of periodicals.

READING ROOM. This is the main room and on its bookshelves are the Reference Books most frequently needed (dictionaries, encyclopedias, biographical dictionaries, atlases, etc.). Reserve Books, that is, books designated by members of the faculty for required reading, are also shelved in the Reading Room. They may be taken out one-half hour before closing, and must be returned when the library opens next day.

BIBLIOGRAPHICAL ALCOVE. Here are found bibliographies on almost every subject as well as most of the periodical indexes. The Book Review Digest, an index to book reviews, is also here.

MUSIC ROOM. This special collection contains approximately 1,900 volumes on music. Books with Carnegie Collection bookplates may not leave the library building. Other books may be borrowed for two weeks.

ART ROOM. This room contains over 2,800 books on the various aspects of art. During the day they must be read in the Art Room. Certain of these may be borrowed for overnight loan only. Reference books and books bearing bookplates marked Carnegie Collection may not be taken from the library building.

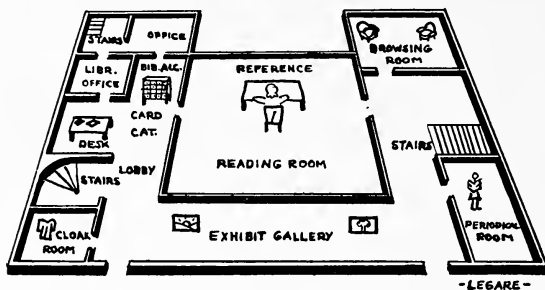
BROWSING ROOM. This is an attractively furnished room which is reserved for recreational reading, not for studying. It contains 1,535 volumes, old titles and new. These books must be read in the room itself and do not circulate. They are arranged by broad subjects—fiction, poetry, essays, plays, travel, etc. Available for consultation in a loose leaf notebook is a list of these books according to the above classification.

The Browsing Room is open from 8:30 a.m. until midnight.

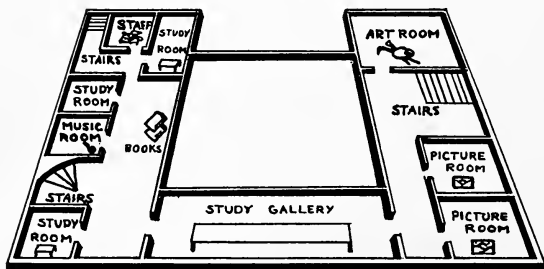
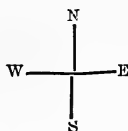
PERIODICAL ROOM. The currently received periodicals number approximately 450. A list of these is posted on the bulletin board. The back issues of these periodicals are bound and shelved separately in the lower stacks on the east side (see accompanying plan). Periodicals may not be borrowed, but must be read in the Periodical Room, or if bound, in the stacks. Daily newspapers are also kept in this room.

The Periodical Room is open during lunch and dinner as well as during the regular scheduled hours.

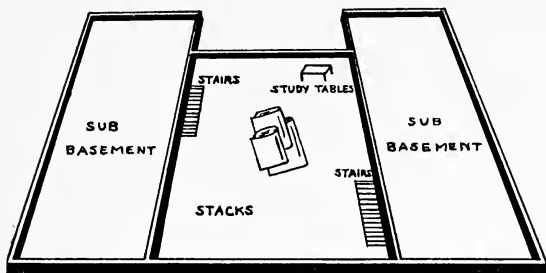
UPPER HALL. Some music books are shelved here as are also books belonging to the Carry Nature Sanctuary (a collection of books about nature and wildlife). Photography, riding, and dance books are also shelved here.



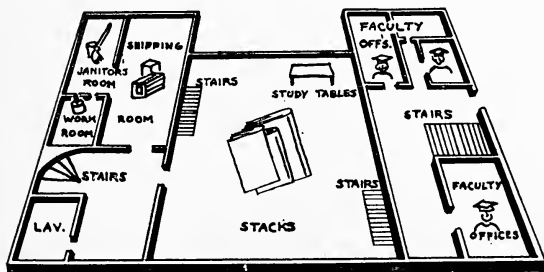
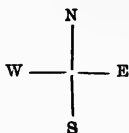
GROUND FLOOR



SECOND FLOOR



LOWER STACKS



UPPER STACKS

REGULATIONS AND PRIVILEGES

A copy of Library Regulations and Privileges will be given to each newcomer during Orientation week. A digest of some of these rules is listed below. Please read this carefully as well as the complete copy when later received. The Student Government has approved these rules and observance of them is part of the Honor System.

General Conduct

Quiet in the library must be maintained at all times.

The person who signs the book cards is responsible for the safe and prompt return of all books issued to her.

Stack books, new shelf books and music books may be borrowed for 14 days and may be renewed. Reserve books, art books and some reference books may be borrowed for overnight use only. Browsing Room books, periodicals and most reference books do not circulate.

Fines are charged for books overdue. Five cents per day is charges for 14-day books beginning with the day on which an overdue notice is mailed to the borrower. Twenty-five cents is charged for each reserve book returned late and an additional 10 cents for each hour or fraction of an hour that the book is overdue. The full replacement cost is charged for a book marked, mutilated or lost.

Failure to pay fines makes a student liable to having library privileges suspended. This means that a student may not use the library in any way whatsoever until the fine is paid.

Books and periodicals are college property. Care should be taken at all times to handle them with respect. Many of the works that you will be using are out-of-print and therefore difficult and expensive to replace. Never mark or underline a library book. Snow and rain are also injurious, be sure to protect library books in returning or taking them out during bad weather.

Personal belongings, books, notes, etc., must not be kept in the library. The cloakroom is reserved for this purpose.

Ink must not be used at the catalogue, or when using reference books, or in the Browsing Room. Ink bottles must be kept in the cloakroom.

After reading the above you will have a fair understanding of the use of the library. Do not fail to ask the library assistants for any help you may need.

RELIGIOUS LIFE AND SERVICES

Sweet Briar is non-denominational, but it endeavors to emphasize the importance of religion in human life and to cultivate spiritual living.

For the Sunday services in the Chapel, visiting ministers are invited from many states and various denominations. The eleven o'clock service on the first Sunday of each month is a communion service. There are early communion services on several Sundays as well as on Holy Days. The noon-day chapel services on Tuesday and Friday are conducted by faculty and staff members, outside speakers, or students, while the daily evening services during Lent are entirely the charge of the students. Churches in nearby Amherst and Lynchburg all welcome students to participate in their services and their activities.

Students have opportunity for informal discussion at meals with visiting ministers and also frequently for scheduled discussion groups and individual conferences.

Working in close cooperation with the Young Women's Christian Association in the religious activities of the campus community is the Church and Chapel Committee, composed of certain officers of Student Government and of the Y.W.C.A. who serve ex-officio, two elected representatives from each class, and a number of faculty members. This committee has general responsibility for the arrangement of college services and for the choice of the philanthropic work for which the church offerings shall be used.

THE YOUNG WOMEN'S CHRISTIAN ASSOCIATION OF SWEET BRIAR COLLEGE

Executive Committee 1956-1957

<i>President</i>	PEGGY LIEBERT
<i>Vice-President</i>	VIRGINIA MARKS
<i>Secretary</i>	ALEX CARPENTER
<i>Treasurer</i>	CAMILLA MUELLER
<i>Head of Orientation Committee</i>	ETHEL OGDEN

Purpose

The Sweet Briar Y.W.C.A. encourages all students of all faiths to join together in worship and service. They aim to fulfill the purpose of the National Y.W.C.A. "to unite in the desire to realize full and creative life through a growing knowledge of God, . . . to have a part in making this life possible for all people . . . and in this task to understand Jesus and follow him."

Membership

According to the system of modified automatic membership, every student is a member of the Y.W.C.A., unless she informs the President that she does not wish to be a member. Any student's individual position will be respected in this matter.

Cabinet

The Executive Committee with six class representatives, four Commission Heads, four Committee Heads, a Special Project Head, and the faculty advisor make up the Cabinet. This group meets every other Wednesday afternoon, and all members of the Association are invited to join this open meeting.

Orientation

The Orientation Committee is an organization which works throughout the year to acquaint the new and foreign students with all phases of college life. By means of informal gatherings given at various times during the year, the new students will have opportunities of meeting upperclassmen and faculty, and of learning about the social and academic functions of the college. The members of the Orientation Committee who act as Seniors Aides will be present during the first week of school to welcome new students.

Class Projects

Each class at Sweet Briar assumes responsibility for a project which is directed by the class representative to the Cabinet. The freshmen have a Council of three members on the Cabinet who direct the Freshmen Class project. The Senior Class Representative coordinates the class projects.

The projects are:

Freshmen	To be voted upon in the Fall
Sophomores	Coolwell School for Negro Children
Juniors	Watts School for Negro Children
Seniors	The Lynchburg Colony

Entertainment and elementary instruction in handicrafts, sewing, recreation, and many other activities are provided during weekly visits. Some Y.W.C.A. funds are used to provide materials for these activities and to increase the School's limited supplies. Several parties are given throughout the year for the children and often they come to Sweet Briar and give special entertainment. The work in these projects is one of the most rewarding activities sponsored by the Y.W.C.A.

Commissions

The Y.W.C.A. of Sweet Briar has in its program four commissions, which provide opportunity for discussion and action. The four commissions and their student leaders are:

Christian Faith and Heritage	Monica Ballard
Personal Growth	Eliza Stevens
Social Responsibility	Carolyn Swift
World Relatedness	Jane Pinckney

The purpose of this commission plan is twofold: To give every student at Sweet Briar an opportunity to participate in the work of the Y.W.C.A.; and to join with the faculty, students, and other members of the community in discussion, debate, and action on matters which are of vital concern to us as responsible individuals.

Worship

The Worship Committee sponsors Student-led Sunday Vesper Services and Wednesday night Dorm Devotionals. These are held in the Dell, the Slave Cabin or the Chapel depending on the season. During the year several Exchange Vespers with near-by colleges are planned to vary the services.

Other Programs

Occasionally the YWCA invites an outside speaker or minister to hold a series of religious talks or discussions. These people usually spend several days on campus and, in addition to conducting frequent discussions, they are available for individual conferences. Often Joint-Deputations are arranged with the religious organizations of the neighboring colleges to bring the Cabinets, Foreign Students, or members of the Associations together. A Study Group with the Phyllis Wheatley Y.W.C.A. in Lynchburg is another program open to student and faculty participation.

OFFICERS OF THE ATHLETIC ASSOCIATION

<i>President</i>	SOPHIE ANN AMES
<i>Secretary</i>	JANE BEST
<i>Treasurer</i>	CAROLINE BLAKE

HEADS OF SPORTS

<i>Archery</i>	To be elected
<i>Basketball</i>	STELLA MOORE
<i>Cabin</i>	BETSY DUKE
<i>Dance</i>	VIRGINIA WEED
<i>Games</i>	JANA BEKINS
<i>Hockey</i>	PENNY MEIGHAN
<i>Lacrosse</i>	ALICE ISABEL WOOD
<i>Lake</i>	CORNELIA BEAR
<i>Riding</i>	JEAN LINDSAY
<i>Softball</i>	MARY BLAIR SCOTT
<i>Tennis</i>	PATRICIA COXE

THE ATHLETIC ASSOCIATION

Life at Sweet Briar is essentially an outdoor life. The great variety and beauty of the countryside offers students the splendid opportunity to participate in sports of almost every kind. The purpose of all activities, whether organized or informal, is to promote good health, individual skill, fun, and relaxation through the guidance of the Athletic Association and the Department of Health and Physical Education. Every student is a member of the Association and is entitled to the use of all athletic property, such as tennis courts, hockey and lacrosse fields and the boathouse. To those who show the most widespread interest and participation, the Athletic Association Executive Committee awards Sweet Briar seals, medals, and blazers.

Eligibility

1. All members of the Athletic Association, if physically qualified in the judgment of the physician, may join any sport, provided they agree to the rules of the sport.

2. A student may represent that class team of which she is a member; membership is to be determined by her credits in the Recorder's office. Exceptions to this rule may be made by the Dean and the Director of Physical Education, in consultation.

3. Only members of the Association who have a credit ratio of 1 for the preceding years and who have maintained a ratio of 1.2 in the previous semester may be elected to a position on the Executive Committee of the Association.

Odd-End Championship

Throughout the year the student body, divided into two teams called the Odds and Ends, compete for championship honors based upon participation and final outcome in the sports events. The name of each permanent year's winner is placed on the A.A. plaque which hangs in the mainroom in the Boathouse.

ATHLETIC AWARD SYSTEM

Awards to Individuals

There shall be three awards given; the first a seal, the second a medal, and the third a blazer. They shall be given in that order and under the following conditions.

A student who in the opinion of the Athletic Association Execu-

tive Committee has fulfilled the following requirements shall receive a seal.

- a) Is above average but not necessarily outstanding in two or more activities or is definitely outstanding in one activity, and shows an interest in two or three other activities.
- b) Shows qualities of sportsmanship and enthusiasm.
- c) Shows responsibility.

A student who, having received a seal, continues to fulfill the above requirements in the opinion of the Athletic Association Executive Committee, shall then receive a medal.

A blazer is the highest award of the Sweet Briar Athletic Association. It shall be awarded on the unanimous vote of the Executive Committee, and not earlier than the Spring of the Junior Year, to students who fulfill the following requirements:

- a) A student must show outstanding ability each year in at least one or more activities and a continued participation with at least average ability in two or more other activities.
- b) A student must show qualities of leadership which assist the Athletic Association and inspire other students in their participation.
- c) A student must show unquestionable sportsmanship and loyalty at all times.

In very exceptional cases the Athletic Association may award a blazer to a student in May of her Junior Year, who has shown to a marked degree the qualifications for the blazer.

The Odd-End Championship

The annual Odd-End Championship shall be decided as follows:

- (a) 50% on the results of the various Odd-End competitions.
- (b) 25% on the highest per cent of participation in the two classes making up either the Odd or the End team to be calculated by season.
- (c) 25% on the highest average amount of individual student participation within each team also to be calculated by season.

CABIN

There shall be a Council consisting of the Head of Cabin, the assistant Head of Cabin, Cabin leaders and a representative of the Department of Physical Education. This council shall make, interpret, and enforce the rules for hiking and for the use of the

cabin, subject to the laws of the Student Government Association and the Athletic Association, punish offenders and further the interests of outing and cabin activities at Sweet Briar College. Cabin Leaders shall be formally appointed at any time during the year by the Head of Cabin, the assistant Head of Cabin and a representative of the Department of Physical Education.

Cabin Rules

The Cabin is open to all Sweet Briar students and members of the faculty and staff, and may be used at any time in accordance with the terms of the Athletic Association. See the A. A. Bulletin Board for detailed rules, and the Cabin Calendar indicating "open" or "closed" Cabin.

Daytime Groups

Students may use the Cabin in the daytime accompanied by a Cabin Leader.

Overnight Groups

Students must be accompanied by a member of the faculty or staff or a person approved by the Dean of Students or the Department of Physical Education, and by a Cabin Leader. See the regular Student Government rules for signing out. A night at the Cabin will not count as a night off campus. A campused person may not use the Cabin.

Maximum number, 8; minimum, 4.

Girls With Dates

Girls with dates may use the Cabin in the daytime when Open House is announced on the College Calendar; and for picnic lunches and suppers when accompanied by a Cabin Leader and provided they return to campus before dark.

No one is to drive beyond the green gate.

No one is to smoke in the woods or in the bunk room.

HORSEBACK RIDING

No student may go riding until a written permission from parent or guardian is filed in the office of the Department of Physical Education. No student may ride alone off campus. No student may jump unless approved for jumping by the Riding Council and unless a qualified person is in charge.

There shall be a Riding Council presided over by the Head of Riding and consisting of the Riding Leaders, "A" Riders, and a representative of the Department of Physical Education. It shall be their duty to make, interpret, and enforce the rules for riding, subject to the laws of the Student Government Association and the Athletic Association, to punish offenders, and to further the interests of riding at Sweet Briar.

Annual events sponsored by the Riding Council include Fall and Spring Horsemanship Classes, a Point to Point, Drag Hunting twice a week, Joint Hunts with the Bedford Hunt of Lynchburg, Spring Horse Show, and a Winter Riding Clinic, at which time Captain Vladimir Littaur is guest instructor.

The Sweet Briar Riding Club is fortunate in having its own Hunt, organized and maintained by the students.

All students at Sweet Briar are to be divided into the following classes:

Jumping Leaders: Students who are formally appointed during the college year by the Riding Council, and who may supervise students who have been approved for jumping, or jump themselves when accompanied by another person.

Riding Leaders: Students who are formally appointed during the college year by the Riding Council, and who may take "B" or "C" riders on or off campus, or ride alone on campus.

"A" Riders: Students who have been approved by the Riding Council, and who may ride alone on "B" Limits* or who, with the permission of the instructor of Riding or the Head of Riding, may take "B" or "C" riders on or off "B" Limits.

"B" Riders: Students who have passed a definite riding test and who may ride in groups of two without a riding leader off "B" Limits, or alone on "B" Limits. "B" Class Riders may not act as riding leaders for "C" class riders.

"C" Riders: All girls who have not passed the riding test, and who may not ride without a riding leader.

SWIMMING, BOATING AND CANOEING

No student may swim until a written permission from her parent or guardian is filed in the office of the Department of Physical Education. This permission blank is sent in the late summer to the parents.

*Note: "B" Limits are defined by the Riding Council in consultation with the Physical Education Department.

No student may swim unless accompanied by two authorized proctors and at specified times.

There shall be a Lake Council, formally appointed each college year, presided over by the Head of Lake, and consisting of a representative of the Department of Physical Education and the life guards appointed by the Head of Lake. It shall be their duty to make, interpret, and enforce the rules for swimming and boating, subject to the laws of the Student Government Association and the Athletic Association; to punish offenders, and to further the interests of swimming at Sweet Briar.

No student may use the boats until she has passed the swimming test at Sweet Briar, unless she is accompanied by a member of the Lake Council or a Sweet Briar student who is a holder of the Red Cross Senior Life Saving Emblem or the Intercamp Life Saving Emblem.

No student may take out a canoe until she has passed the canoe test. No student may go on the Lake in a canoe unless she has passed the swimming test and is accompanied by one who has passed the canoe test. In order to use the canoes there must be at least two people using them at the same time.

All members of the Association and their guests may use the Boat house in accordance with the Lake Regulations posted each year on the A. A. Bulletin Board.

By a ruling of the Board of Overseers, only members of the College Community and their house guests may use the Lake for swimming. This does not allow dates to use the Lake at any time for swimming. All members of the Athletic Association who do swim at the Lake must follow the regulations of the Lake Council and the Physical Education Department.

DANCE

There shall be three Dance Groups namely: Choreography, Dance Group and Tanz Zirkel—typifying respectively three levels of ability and experience. Choreography, being the highest, offers in addition to dancing the opportunity for dance composition.

Tanz Zirkel is mainly for beginners who have shown interest as well as talent in dancing. Dance Group and Choreography are the upperclass dance groups.

Members in these dance groups and especially members of Choreography are responsible for promoting interest in dance at Sweet Briar.

There is an opportunity for all students to dance. The above groups may be entered by trials.

ATHLETIC ASSOCIATION**SPORTS EVENTS FOR 1956-1957**

- 1956 Sept. 28 Lake Open House
 Sept. 30 Cabin Open House
 Oct. 14 Sports Day
 Oct. 20 Reserve Hockey vs. Campus Characters (here)
 Oct. 20 Fall Horsemanship classes
 Oct. 21 Varsity Hockey vs. Little Colonels (here)
 Oct. 24 Reserve Hockey vs. Lynchburg College (here)
 Oct. 24 Varsity Hockey vs. Randolph-Macon (here)
 Oct. 27 Opening Hunt
 Oct. 28 Varsity Hockey vs. Richmond (here)
 Oct. 28 Reserve Hockey vs. Campus Characters
 Oct. 31 Reserve Hockey vs. Roanoke (here)
 Nov. 1 Dance Demonstration
 Nov. 3 Blue Ridge Tournament (here)
 Nov. 10-11 South East Tournament (Del.)
 Nov. 11 Point-to-Point
 Nov. 17 Varsity Hockey vs. Westhampton
- 1957 Jan. 9 Varsity Basketball vs. Madison (there)
 Jan. 15 Volleyball Sports Day
 Jan. 19 Varsity Basketball vs. Roanoke (there)
 Feb. 8 Rally Night
 Feb. 9 Varsity Basketball vs. William and Mary (here)
 Feb. 12 Volleyball Game
 Feb. 13 Varsity Basketball vs. Hollins (here)
 Feb. 20-23 Riding Clinic
 Feb. 22 Varsity Basketball vs. Lynchburg College (there)
 March 1 Spring Dance Recital
 March 2 Varsity Basketball vs. Westhampton (here)
 April 6 Varsity Lacrosse vs. Southern Seminary (here)
 April 10 Varsity Lacrosse vs. Hollins (there)
 April 13 Varsity Lacrosse vs. William and Mary (there)
 April 13 Varsity Tennis vs. Hollins at Homestead
 April 20 Varsity Lacrosse vs. Stratford (there)
 April 26 Varsity Tennis vs. William and Mary (here)
 April 27 Spring Horseshow
 April 27 Va. State Lacrosse Tournament at Westhampton
 April 28 Varsity Tennis vs. Farmington (there)
 April 30 Varsity Tennis vs. Randolph-Macon (here)
 May 10 Spring Horsemanship
 May 11 Varsity Tennis vs. Westhampton (there)
 May 17 Gala Night
 May 17 Lake Day

Phi Beta Kappa

In 1949, the United Chapters of Phi Beta Kappa granted a chapter of the society to Sweet Briar College. Election to membership depends not only on excellent academic record but on evidence of broad cultural interests, scholarly achievement, and promise of intellectual growth.

The number of Seniors elected to Phi Beta Kappa rarely exceeds 10% of the class and may never exceed 15%. Although a limited number of Juniors may be considered for election, the election of Juniors is the exception rather than the rule.

Tau Phi

President, to be elected

Tau Phi, Sweet Briar's upperclass honorary society, is composed of a limited number of juniors and seniors, who by their attitude have manifested an especial interest in furthering the ideals and traditions of Sweet Briar. Although members are chosen for many other qualities the importance of scholarship is recognized, and a credit ratio of 1.5 is usually required; but exception can be made. The purpose of Tau Phi is to stimulate interest in and to cooperate with student activity and to further the physical, spiritual and intellectual growth of the college.

The president of Tau Phi is a student member of the committee which plans lectures and concerts and the members of Tau Phi usher at these lecture series. They also act as hostesses at receptions following lectures and for Parents' Day. At Christmas time the group packs baskets for the Sweet Briar Farm. Tau Phi may at any time take on various projects to support student drives, and it frequently sponsors discussions on topics of value to the community.

Chung Mung

President, MONICA BALLARD

"around the corner at ol' Sweet Briar"

This song is chanted by a group of sheet-clad seniors and juniors chosen on the basis of their school spirit and participation in community activities. The ghostly thirteen sponsor an auction in the fall, the proceeds of which are donated to the Campus Chest drive. The Auditorium Fund is aided by the Chung Mung sale of goodies at the Christmas Bazaar. Other activities throughout the year include the collection of clothes for the needy and a

general fostering of enthusiasm toward Sweet Briar and its traditions. The annual softball game held May Day morning between the Chung Mungs and the Tau Phis is the culmination of the friendly rivalry existing between these two societies.

Q. V.

The Q. V.'s are members of the sophomore class, elected by the class by secret ballot in the Fall. Their purpose is two-fold. Firstly they try to encourage enthusiasm in all phases of college life so that each girl in the sophomore class will look forward with anticipation to all class activities which will be reflected in each sophomore and will last throughout her college years here at Sweet Briar. The names of the Q. V. members are not announced until Spring step-singing and people are not always aware of the actions of Q. V. because it is felt that it can work far more effectively if it works quietly. The value of the work of Q. V. can not be measured in an individual action, but by the resulting class attitude, in the Sophomore year especially, and also in the Junior and Senior years.

Bum Chums

President, CORNELIA BEAR

"Hallelujah, I'm a Bum!" sung lustily and gustily, echoes through the halls the night of Spring Step Singing as the Bum Chums tap their ten new upcoming junior members. In addition to an interest in the college and general participation in its activities, the Bum Chums are chosen for their friendliness and enthusiasm.

The "notorious ten" throughout their junior year serve as useful members of the community. They are active in various charity drives, sponsor the Bloodmobile, are in charge of the coke machines on campus, and tidy up Daisy's Den.

Not least among their projects are their famed parties, the Holiday Inns, the proceeds of which go to a needy school.

Paint and Patches

President, JOAN HARJES

Paint and Patches, the Sweet Briar Dramatic Club, was organized for the purpose of creating and developing an active interest in all branches of drama, and to promote a deeper knowledge of the technique of dramatic art.

Eligibility for membership in Paint and Patches is determined by a system of grading which evaluates the work of all candidates. The many departments of the club—scenery, acting, make-up, costumes, properties, lights—provide opportunity for those interested in various branches of the theatre to become members.

Aints and Asses

The Illustrious One, to be elected

Aints and Asses is the organization that sports a name one might call distinctive and members one might call mad as March Hares. They are a small but happy group of clownish personalities who feel no restraint by propriety. They dress in manner unorthodox and behave in manner even more so.

Their duty and pleasure is to present parodies and “take-offs” of all Paint and Patches and other campus productions. Masters of burlesque, they perform their own versions of these plays on a low comedy level. In the spring the Asses turn their thoughts to blowing whistles, for it is their express and bounden duty to prevent bestial students from trampling to death the newborn grass. All in all—they’re all in fun.

CAMPUS CHEST COMMITTEE

Student Chairman, ELEANOR RITTER

The Campus Chest Committee shall conduct the Annual Funds Drive. Together with the Faculty Committee on Relief, it shall serve as a clearing house for all appeals for funds which shall come to the Student Body from sources both on and off campus; and with the Faculty Committee on Relief it shall allocate the funds raised during the Drive.

The Campus Chest Committee shall consist of: the Chairman of the Campus Chest, the Secretary and Treasurer of the Campus Chest, Head of Funds, Head of Publicity, President of the Chung Mungs, Editor of the *News*, the Foreign Student Chairman of the Y.W.C.A., the Faculty Chairman of the Campus Chest, and four faculty members appointed by the President of the College.

The Chairman and the Treasurer shall be elected in the spring by the Student Body. The Chairman shall, in the fall, choose members of the student body to act as solicitors in the Campus Chest Drive.

VOCATIONAL GUIDANCE COMMITTEE

Chairman, CARROLL WEITZEL

The Committee on Personnel and Vocational Guidance is a small group of both faculty and students whose purpose is to tabulate student interests, make available and publicize information on these fields, and bring speakers to campus for discussion of job opportunities. The Committee stresses graduate work and helps students in securing summer or permanent jobs.

FIRE DEPARTMENT

Fire Chief, JODY RAINES

Through understanding and cooperation the campus fire department assists in the avoidance of all possible accidents.

Fire drills are held during the night, at lunch, during meetings, during class hours, and at other times during the day. They may be announced or unannounced fire drills or fire escape drills. These drills are designed to promote familiarity with exits and to insure proper training in case of an emergency. The assistants to the house presidents (those in charge of phone duty) will assist the president in clearing the floor. A faculty fire team also assists, and takes charge of the students once they have left the buildings.

STUDENT DEVELOPMENT FUND

Chairman, LEE HASKELL

The Student Development Fund, which has grown out of the former Auditorium Fund, is composed of representatives from each class. It is their job to devise means for raising the money which is allocated by an annual vote of the entire student body. Every person in the community is urged to help with the projects.

NATIONAL STUDENT ASSOCIATION

Chairman, LEE BROWN

The United States National Student Association is a confederation of college student bodies in every part of the country which are associated together to give consideration to questions of mutual concern. Each student body is represented in the Association by its own elected student government and its foremost student leaders. The U.S.N.S.A. is a non-partisan, non-sectarian, non-profit, student-run, educational association.

Sweet Briar delegates attend the N.S.A. Congress every summer, regional conferences during the fall and the spring. The Secretariat of this region is held at Sweet Briar this year.

THE CHOIR AND GLEE CLUB

President, CAROLYN WESTFALL

The members of the Choir have an opportunity to become acquainted with a wide range of sacred music, notable examples of which are a cappella singing, Anglican chants, and Plain song. Election to the Choir is considered a distinct honor.

A great deal of the beauty of the Sweet Briar Church service is due to the well-trained Choir, which is vested and sings at every Sunday service. The Choir renders suitable musical programs at Christmas, Easter and on other special occasions.

The Glee Club offers instruction in group singing and an acquaintance with choral music to all students whose talent and enthusiasm make them eligible for membership. The choir offers instruction, also, in group singing and an acquaintance with choral music.

THE ART AND MUSIC CLUB

President, MARGUERITE McDANIEL

The Music Club has as its aim the stimulation of musical interest on the campus.

The Friends of Art has been instrumental in bringing exhibitions, lectures and art demonstrations to the college and has helped to establish the permanent art collection by making the first purchase from its funds and contributing to the purchase, from college funds, of a few other paintings.

WORLD AFFAIRS CLUB

President, CHARLOTTE HEUER

By common consent of the members of the International Relations and Political Economy Clubs, the two organizations were combined, in the spring of 1951, into one club to be called the World Affairs Club.

The purpose of the World Affairs Club is to stimulate interest in, and foster discussion of, political and economic affairs, as well as to further understanding of contemporary world problems and international questions. This organization offers an opportunity for those who are interested in such issues to exchange views, keep abreast of current events, and discuss relevant questions with speakers.

CURRICULUM COMMITTEE

Chairman, to be elected

The Curriculum Committee is organized for the purpose of representing the students and serving as an intermediary between the faculty and the students on matters concerning questions of curriculum. The committee is composed of student representatives of the four major groups of study; Language and Literature, Natural and Mathematical Science, Social Studies, and the Arts, with an additional representative from the Honors plan of study and one representative each from the Sophomore and Freshman classes. The representatives are chosen by the chairmen of the departments. Members of the Curriculum Committee are responsible for giving valid answers to questions which arise concerning the method of instruction at Sweet Briar.

THE BOARD OF PUBLICATIONS

Chairman, NANNETTE MCBURNEY
Secretary-Treasurer, STELLA MOORE

The Board of Publications acts as an advisory body to the four college publications in all matters of finance and of policy. It has control of the joint reserve fund of these publications; it elects the editor and business manager of the STUDENTS' HANDBOOK and *The Key*; and it acts as a committee to nominate the officers of the *Sweet Briar News* and the *Brambler*.

Members of the Board include the editors and business managers of the four student publications for the current and the preceding year, the faculty advisors to these publications, and the president of the Student Government Association. Officers of the Board, the chairman and the secretary-treasurer, are elected from and by the student members. The chairman represents the Board on Inter-club Council.

The Briar Patch

Editor-in-Chief, LAURIE LANIER
Business Manager, POLLY BENSON

The *Briar Patch*, the Sweet Briar annual, is published every spring. A project of the junior class, it forms an interesting part of extracurricular activity during the junior year. Each year the staff tries to give in the pages of the *Briar Patch* a picture of school life during the year that will serve as a permanent record and reminder for the years when school days are over.

The Sweet Briar News

Editor-in-Chief, NANNETTE MCBURNEY
Business Manager, MARY ANNE VAN DERVOORT

The *Sweet Briar News* is the weekly newspaper published by the students. It aims to give the students, faculty, and community reports of all the news which will be of interest to them. All students and especially freshmen, whether they have had experience on school newspapers or not, are urged to try out for positions on the staff.

Parents are invited to subscribe and keep up with campus events.

The Brambler

Editor-in-Chief, RUTH FRAME

Business Manager, STELLA MOORE

The Brambler is the college literary quarterly. During the past year, its conscious aim has been to stimulate creative writing at Sweet Briar by publishing the best student work. Drawing contributions from the four classes, it maintains a high degree of variety and vitality.

The Key**The Handbook**

Editor, CARTER DONNAN

Business Manager, JOAN LAWSON

Two handbooks are published at Sweet Briar. The STUDENTS' HANDBOOK is published every June and a copy is sent to each freshman in the summer to introduce her to the constitution and the activity side of Sweet Briar life. The upperclassmen receive theirs upon their return to college in the fall.

THE HANDBOOK contains an outline of the structure upon which life at Sweet Briar is built, forming an important source of reference throughout the year.

The Key

THE KEY is an illustrated booklet which presents an informal picture of college life. It discusses some of the college traditions and customs and attempts to give practical advice to incoming students.

THE SWEET BRIAR COLLEGE INFIRMARY

8:00 a.m. to 12 noon	Monday through Saturday
4:00 p.m. to 5:00 p.m.	Monday through Friday
9:30 a.m. to 10:00 a.m. } 5:45 p.m. to 6:15 p.m. }	Sundays and Holidays

For examinations or treatments needing the attention of the physician come from 9:00 to 12 noon Monday through Saturday. If a student wishes to be *assured* of being seen by the doctor, she should make an appointment in advance.

Special treatments (such as vaccines) Monday and Thursday
4:00 to 5:00 p.m.

In case of accident or sudden illness or a sudden skin eruption report as soon as possible day or night.

No visiting of patients at the Infirmary is allowed except by parents or in case of an emergency.

THE REFECTORIES

Meals in Rooms: Upon written order of the College Physician, students who are ill or indisposed, may have trays in their rooms. The charge for this service is 25c. Signed tray slips, together with the money, should be placed in boxes provided for this purpose in each dormitory, at least one-half hour before the meal bell rings.

Food may not be taken from the dining room at meal times.

MEAL TICKETS: Visitors dining in the Refectories will buy meal tickets at the Service Room. The prices are:

Breakfast	\$.85
Lunch85
Week Day Dinner, except Friday	1.00
Friday Dinner	1.50
Sunday Dinner	1.50
Picnics75

Late Sunday Breakfast: In addition to the regular dining room service, on Sunday morning a light breakfast is served in Reid Dining Room from 9:00 until 10:00.

Picnics: The Refectories provide picnic lunches on Friday and Saturday. Requests for these lunches must be made in the dining rooms by one o'clock of the preceding day.

Clubs and other Organizations must order refreshments forty-eight hours in advance.

THE BOXWOOD INN

Boxwood Inn has a limited number of rooms for rent the year round, which provide cheerful and convenient housing for friends, dates, and families. Rates are in line with prevailing ones for such accommodations. All reservations should be made with the Management, Extension 72.

Boxwood Inn Tea Room

The Boxwood Inn has an attractive private dining room where meals are served daily. This is an ideal place to entertain parents and friends. Advance reservations for large parties are requested by the management.

Meals are available *table d'hote* or *a la carte*, at the following hours:

Daily :

Breakfast	8:00-9:30 a.m.
Luncheon	12:00-1:15 p.m.
Dinner	6:00-7:15 p.m.

Sunday :

Breakfast	9:00-10:30 a.m.
Dinner	12:30- 1:30 p.m.
Supper	6:00- 7:15 p.m.

(Subject to change)

The Snack Bar at Daisy's Den

The Snack Bar at Daisy's Den is equipped with a complete fountain. The Snack Bar provides sodas, sundaes and other delicacies to tempt the appetite, as well as a variety of sandwiches, hamburgers, hot dogs, salads, soups, home-made desserts and other items for lunch or a light supper.

The Terrace and T.V. Room at Daisy's Den are always open to students and provide ideal places for moments of relaxation.

The Snack Bar hours are:

Daily: 12 noon-9:30 p.m. *Sunday:* 5:00-10:00 p.m.

(Subject to change)

Alumnae Association: The Alumnae office is located in 21 Fletcher, Mrs. Ernest M. Wood, Jr. (Elizabeth Bond, '34g) is the Alumnae Secretary, and she is assisted by Mrs. Mark H. Costello, Jr. (Ruth Clarkson, '51g) and Mrs. W. A. Blackwell. Students are welcome at all times to come to the office where a bulletin board of current alumnae clippings is maintained and where Sweet Briar china, glasses, and other wares are on sale.

Animals: Animals may not be brought into the dormitories by students nor kept there as pets. There is a fine of \$5.00 for anyone not abiding by this.

Buses leave Sweet Briar bound for Lynchburg and Amherst on regular schedules from 7:00 a.m. to midnight. Bus schedules may be obtained upon arrival at College.

Class Organization: The first meeting of the Freshman Class is called by the Junior President, who is then President **pro tem** of the Freshmen until the election of their officers after six weeks.

Communications: The college may be reached by telegraph or telephone, but calls will not be put through to the dormitories after 10:30 p.m., except in emergency. Telegrams are sent directly to Sweet Briar College. Money sent by wire can be received only at Lynchburg. There are telephones on each floor of the dormitories. For calls to Amherst there is a charge of ten cents (10c) and to Lynchburg, fifteen cents (15c).

Community Meetings: Community meetings for the discussion of problems affecting the entire community may be held on request and should be scheduled through the Assistant Dean and the Vice-President of Student Government. A meeting of this type is not required unless the word "required" precedes the announcement of the meeting. Students are upon their honor to attend a Required Community Meeting and also all Convocations.

Electrical Appliances: No electrical appliances, except radios, hair dryers and heating pads may be used in the rooms and halls. Other appliances are subject to confiscation by the Department of Buildings and Grounds. An electric iron and ironing board are installed in each dormitory for student use; likewise an electric hot plate is installed on each floor of each dormitory. Each room may have a total of three hundred watts.

Furniture: Students' rooms are furnished with beds, chiffoniers, tables, bookcases, chairs, and a pillow. No furniture shall be moved from room to room without special permission from Mrs. Rockett. Each student should provide herself with her own towels, sheets, pillow-cases, and blankets. Couch covers, curtains, desk lamps, easy chairs, etc., are usually obtained from the Lynchburg stores.

No girl may put E-Z-Do's or other cabinets in the dormitory corridors except by special permission from Mrs. Rockett.

Laundry: Every article sent to the college laundry must be marked with a NAME TAPE and each laundry bag must be accompanied by a laundry slip. The college will not be responsible for laundry lost if sent in another student's laundry. Pads of laundry slips are on sale at the Information Office, and laundry bags shall be of adequate size to contain all laundry. Students are allowed a maximum quota per person per week of laundry to be processed by the college. Any charge for excess laundry is to be paid at the Information Office by the student concerned. Laundry goes out at 7:30 a.m. on Monday from Gray, Carson and Dew; on Tuesday from Reid and Grammer; and on Thursday from Manson and Randolph.

Lockboxes: Every student is expected to obtain, on the day of her arrival at Sweet Briar, a combination padlock for the lockbox provided in her closet. Locks may be purchased at the Students' Book Shop on campus.

Lost and Found: This department is located in the Service Room in Gray.

Mails: The United States Post Office is located in the Book Shop Building. The usual Post Office services are afforded here, mail being addressed Sweet Briar College, Sweet Briar, Virginia. Mail, including special deliveries, is delivered three times daily and twice on Sunday at the Post Office.

Responsibility for Property: Although the College endeavors to protect the property of its students in the same manner as its own, it will not be responsible for loss of any personal property of any student. Students are responsible for damage to College property not due to normal usage.

Riding: Horses may be engaged from the Sweet Briar stables by telephone. Riding tickets may be purchased in the Information Office. A riding permit from a student's parent or guardian must be filed with the physical director before any girl may ride.

Students' Book Shop: The Students' Book Shop carries the general stock of a bookstore and, in addition, attractive gifts. All students are required to make an initial deposit of \$50 in September, but freshmen ordinarily need more than this amount. At the beginning of the second semester an additional deposit on account is generally advisable in proportion to need. At the end of the year any unused balance is refunded. Credit is extended until the 15th of May when the charge accounts must be closed for balancing before commencement. Book Shop hours will be posted.

Transportation: Cars meet all trains at the opening of college. Special arrangements can be made after that time for transportation to the train depots.

Trunks: Trunks and bags should be checked to Sweet Briar, **not Lynchburg**. Trunk checks should be left at the Service Room. Before trunks or packages will be picked up or delivered, you must get a delivery check from the Service Room; there will be a charge of fifty cents for delivery of trunks and bags, and a charge of twenty-five cents for delivery of packages.

Visitors: Visitors may come to the Information Office where they will be directed to the parlors of the dormitories or to convenient places to meet their appointments.

SWEET BRIAR SONG

Sweet Briar, Sweet Briar, flower fair,
The rose that on your crest you wear
Shall never fade, but always bear
Thy beauty, O Sweet Briar!

Sweet Briar, Sweet Briar, thy columns white
Shine on thy hills a beacon light
Of truth, to burn with radiance bright
Forever, O Sweet Briar!

Sweet Briar, Sweet Briar, we sing to thee,
May thy foundations ever be
Strong as thy hills, thy purity
That of thy rose, Sweet Briar!

SWEET BRIAR ALMA MATER

Alma Mater thy praises ring
As we pass through thy halls
Alma Mater our voices ring
Over your ived walls
Echoing back through all the years of Sweet Briar Days
Years of fun and friendly spirit
You hold a place forever in our memories
Our song resounds so all can hear it
Alma Mater thy praises ring
Through our lives evermore.

CLASS SYMBOLS**CLASS SYMBOLS****Class of 1957**

MOTTO: Honor ante honores.

COLORS: Peacock blue and green.

EMBLEM: Peacock.

Class of 1958

MOTTO: Ne obliviscamur.

COLORS: Green and black.

EMBLEM: Oak tree.

Class of 1959

MOTTO: Spectamur agendo.

COLORS: Delph blue and black.

EMBLEM: Lion.

Class of 1960

MOTTO: Factum non verbum.

COLORS: Purple and gold.

EMBLEM: Swan.

DIRECTORY OF STUDENT OFFICERS

Aints and Asses

<i>President</i>	to be elected
<i>Treasurer</i>	to be elected

Art and Music Club

<i>President</i>	MARGUERITE McDANIEL, '57
<i>Vice-President</i>	ALICE BARNES, '57
<i>Secretary-Treasurer</i>	JUDY KINGMAN, '58

ATHLETIC ASSOCIATION

<i>President</i>	SOPHIE ANN AMES, '57
<i>Secretary</i>	JANE BEST, '57
<i>Treasurer</i>	CAROLINE BLAKE, '59

Heads of Sports

<i>Archery</i>	to be elected
<i>Basketball</i>	STELLA MOORE, '57
<i>Cabin</i>	BETSY DUKE, '59
<i>Dance</i>	VIRGINIA WEED, '57
<i>Games</i>	JANA BEKINS, '59
<i>Hockey</i>	PENNY MEIGHAN, '58
<i>Lacrosse</i>	ALICE ISABEL WOOD, '59
<i>Lake</i>	CORNELIA BEAR, '58
<i>Riding</i>	JEAN LINDSAY, '58
<i>Softball</i>	MARY BLAIR SCOTT, '59
<i>Tennis</i>	PATRICIA COXE, '59

STUDENT DEVELOPMENT FUND

<i>Chairman</i>	LEE HASKELL, '57
<i>Secretary</i>	JUDY GRAHAM, '58
<i>Treasurer</i>	DOROTHY WYATT, '58

BOARD OF PUBLICATIONS

<i>Chairman</i>	NANNETTE MCBURNEY, '57
<i>Secretary-Treasurer</i>	STELLA MOORE, '57

<i>Editor-in-Chief</i>	RUTH FRAME, '58
<i>Business Manager</i>	STELLA MOORE, '57

<i>Editor-in-Chief</i>	LAURIE LANIER, '58
<i>Business Manager</i>	POLLY BENSON, '58

<i>President</i>	CORNELIA BEAR, '58
<i>Secretary</i>	CAROLYN McIVOR, '58
<i>Treasurer</i>	ELEANOR CAIN, '58

Chairman ELEANOR RITTER, '57
Treasurer to be elected

<i>Head</i>	CAROLYN WESTFALL, '57
<i>Librarians</i>	{ CAROLYN McIVOR, '58
	{ MARY COOKE, '59
<i>Director</i>	to be elected

President MONICA BALLARD, '57

President DIANE DUFFIELD
Vice-President MARY LANDON SMITH
Secretary DOROTHY DUNCAN
Treasurer SUSAN RAGLAND

President MARGARET SMITH
Vice-President MARY LANE BRYAN
Secretary JUDY GRAHAM
Treasurer MARY TAYLOR

<i>President</i>	DEBORAH DUNNING
<i>Vice-President</i>	ETHEL BRUNER
<i>Secretary</i>	MARY COOKE
<i>Treasurer</i>	GRETCHEN SMITH
<i>Fire Warden</i>	JODY RAINES

HOUSE PRESIDENTS

<i>Dew</i>	FLO BARCLAY, '57
<i>Carson</i>	FLO BUCHANAN, '58
<i>Grammer</i>	OLIVIA BENEDICT, '58
<i>Gray</i>	JAQUELIN AMBLER, '57
<i>Manson</i>	ANN BUSH, '59
<i>Randolph</i>	JUNE BERGUIDO, '58
<i>Reid</i>	SORREL MACKALL, '59

FIRE PROTECTION

<i>Warden</i>	JODY RAINES
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JOINT COUNCIL REPRESENTATIVES

DAGMAR HALMAGYI, '57
 WINNIE LEIGH, '58
 NANCY GODWIN, '57

JUDICIAL BOARD

<i>Chairman</i>	PRISCILLA BOWDLE
<i>Secretary</i>	DOROTHY WOODS
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<i>Junior Representatives '58</i>	{ DOROTHY WOODS LYNN PRIOR DIANNE CHASE MARIAN MARTIN
<i>Sophomore Representatives '59</i>	{ DOROTHY MOORE BETSY SALISBURY

NATIONAL STUDENT ASSOCIATION

<i>Chairman</i>	LEE BROWN, '58
-----------------------	----------------

PAINT AND PATCHES

<i>President</i>	JOAN HARJES, '57
<i>Vice-President</i>	PAGE PHELPS, '57
<i>Secretary</i>	MARSHA TALIAFERRO, '58
<i>Treasurer</i>	ELAINE SCHUSTER, '58

VOCATIONAL GUIDANCE COMMITTEE

<i>Chairman</i>	CARROLL WEITZEL, '57
<i>Secretary</i>	JANE SHIPMAN, '58

SWEET BRIAR NEWS

Editor-in-Chief NANNETTE McBURNEY, '57
Business Manager MARY ANNE VAN DERVOORT, '57

SOCIAL COMMITTEE

Chairman SANDRA STINGILY, '57

SONG LEADERS

1957 — To be elected
 1958 — To be elected
 1959 — To be elected

STUDENT GOVERNMENT ASSOCIATION

President DAGMAR HALMAGYI, '57
Vice-President SAYNOR JOHNSON, '57
Secretary SUE CALHOUN, '58
Treasurer SUSAN DAVIS, '58

TAU PHI

President to be elected
Treasurer to be elected

WORLD AFFAIRS CLUB

President CHARLOTTE HEUER, '57
Vice-President DOROTHY DUNCAN, '57
Secretary ELAINE KIMBALL, '57
Treasurer to be elected

YOUNG WOMEN'S CHRISTIAN ASSOCIATION

President PEGGY LIEBERT, '57
Vice-President VIRGINIA MARKS, '57
Secretary ALEX CARPENTER, '58
Treasurer CAMILLA MUELLER, '58
Head of Orientation ETHEL OGDEN, '58

Commission Heads

Christian Faith and Heritage MONICA BALLARD, '57
Personal Growth ELIZA STEVENS, '57
Social Responsibility CAROLYN SWIFT, '57
World Relatedness JANE PINCKNEY, '57

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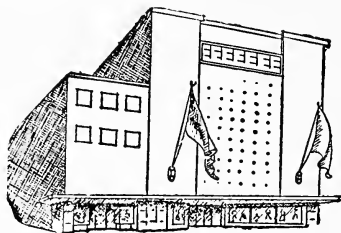
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